

MINUTES FOR THE ORGANIZATION MEETING OF THE MAYOR AND COMMITTEE  
OF THE TOWNSHIP OF WANTAGE, HELD AT THE WANTAGE TOWNSHIP  
MUNICIPAL BUILDING, 888 STATE HIGHWAY ROUTE 23, WANTAGE, NJ, ON  
JANUARY 7, 2016

Assistant Municipal Clerk Christine M. Von Oesen called the meeting to order.

OATH OF OFFICE

Assistant Municipal Clerk Christine M. Von Oesen read the "Statement of Determination" of the Board of County Canvassers, for the Election held on November 3, 2015.

Ms. Von Oesen administered the Oath of Office to Committeeman-elect William Gaechter for a three year term as Committee Member of the Township of Wantage.

ROLL CALL OF TOWNSHIP COMMITTEE MEMBERS FOR THE YEAR 2016

Present: Mayor William Gaechter, Ronald Bassani, Jonathan Morris

COMMITTEE APPONTMENT: MAYOR FOR THE YEAR 2016

Ms. Von Oesen opened the floor for the Committee nominations for the position of Mayor for 2016.

Mr. Gaechter moved to name Ronald Bassani as Mayor for 2016. Mr. Morris seconded the motion.  
Upon Roll Call:

Ayes: Gaechter, Morris, Bassani            Nays: None            Absent: None            Abstain: None

Mayor Bassani assumed the Mayor's chair at this time.

OPEN PUBLIC MEETINGS ACT COMPLIANCE

Mayor Bassani stated, "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws of 1975, Chapter 231. It has been properly advertised and certified by the Clerk."

FLAG SALUTE

Mayor Bassani invited all those in attendance to join in the Pledge of Allegiance to the United States Flag.

COMMITTEE APPOINTMENT: DEPUTY MAYOR FOR THE YEAR 2016

Mayor Bassani opened the floor for Committee nominations for the position of Deputy Mayor for 2016.

Mr. Gaechter nominated Jonathan Morris. Mayor Bassani seconded the motion.

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

BOARDS, COMMISSIONS, AND COMMITTEES

Mayor Bassani made known his nominations for appointment to the various boards, agencies, and commissions of the Township, as follows:

***LAND USE BOARD***

Ronald Bassani, Class I Member, for a term running through 12/31/2016

Patrick Stefanelli, Class II Member, for a term running through 12/31/2016

Larry Bono, Class IV Member, for a term running through 12/31/2019

Mayor Bassani opened the floor to the Committee, for the Class III appointment to the Land Use Board, for a one year term running through 12/31/2016.

Mayor Bassani nominated Jon Morris for the Class III appointment to the Land Use Board. Mr. Gaechter seconded the motion.

Ayes: All in Favor      Nays: None      Absent: None      Abstain: None

***BOARD OF RECREATION COMMISSIONERS***

Christine Keller, Regular Member, for a term running through 12/31/2020

Nancy Nolte, Regular Member, for a term running through 12/31/2020

Cara Mia Konzel, Alternate #1, for a term running through 12/31/2017

**COMMITTEE APPOINTMENTS**

Mayor Bassani offered the following nominations for Township Boards and Committees as follows:

**BOARD OF HEALTH**

Peter Lindsay, Regular Member, for a term running through 12/31/2020

**EMERGENCY MANAGEMENT COMMITTEE**

Emergency Management Coordinator	Joseph Konopinski	through 12/31/2017
Deputy Coordinator #1	Edward Vander Berg	through 12/31/2016
Deputy Coordinator #2	Thomas Madsen	through 12/31/2016
F.A.S., EMC Member	Bill DeBoer	through 12/31/2016
F.A.S., EMC Alternate	Joseph Martin	through 12/31/2016
Damage Assessment	Patrick Stefanelli	through 12/31/2016
Fire Chief, EMC Member	Larry Bono	through 12/31/2016
Facilities, EMC Member	Amy Heater	through 12/31/2016
Communications, EMC Member	William Gebhart	through 12/31/2016
Communications, EMC Member	Michael Puskas, Sr.	through 12/31/2016
DPW Supt., EMC Member	Claude Wagner	through 12/31/2016
Sanitarian, EMC Member	Michael Plaza	through 12/31/2016
Finance/Resource Mgt., EMC Member	Michelle La Starza	through 12/31/2016
Resource Management	Jon Morris	through 12/31/2016
Mayor, EMC Member	TBA	through 12/31/2016
Public Information Officer	James Doherty	through 12/31/2016
Media	New Jersey Herald	through 12/31/2016
Evacuation	Leroy Little	through 12/31/2016
Operations, EMC Member	Donald Slate	through 12/31/2016
Operations, EMC Member	Joseph A. Konopinski	through 12/31/2016
Operations, EMC Member	Leo Kinney	through 12/31/2016
Liaison, Forest Fire Service	Mike Clark	through 12/31/2016

Mr. Morris made a motion to approve the above nominations. Mr. Gaechter seconded the motion.

Ayes: All in Favor      Nays: None      Absent: None      Abstain: None

**PROFESSIONAL APPOINTMENTS**

Mayor Bassani offered the following nominations for professional appointments of the Township of Wantage for 2016, as follows:

Township Judge:	Glenn T. Gavan	through 12/31/2017
Township Attorney:	Glenn Kienz	through 12/31/2016
Township Bond Counsel:	Edward McManimon	through 12/31/2016
Township Auditor:	Thomas Ferry	through 12/31/2016
Township Architect:	Charles Schaffer	through 12/31/2016
Township Prosecutor:	William Haggerty	through 12/31/2016
Township Engineer:	Harold Pellow	through 12/31/2018
Township Public Defender	James P. Sloan	through 12/31/2016

Mr. Gaechter made a motion to approve the above nominations. Mr. Morris seconded the motion.

Ayes: All in Favor      Nays: None      Absent: None      Abstain: None

**MAYOR'S APOINTMENTS**

Mayor Bassani presented his nominations for appointment to the various positions of the Township Government for the year 2016, as follows:

Subdivision Approval Certification Officer:	James R. Doherty
Recycling Coordinator:	James R. Doherty
Assessment Search Officer:	James R. Doherty
Qualified Purchasing Agent:	James R. Doherty

Municipal Affordable Housing Liaison:	James R. Doherty
Public Agency Compliance Officer for Affirmative Action:	James R. Doherty
Municipal Chief Finance Officer – 4 year appt through 12/31/19	Michelle La Starza
PERS/PFRS Certifying Agent:	Michelle La Starza
Tax Search Officer:	Melissa Caton
Tax Collector through 12/31/18 :	Melissa Caton
Principal Public Works Manager:	Claude Wagner
Animal Control Officer:	John Abate
Risk Management Consultant-Health Benefits:	Frank Covelli, PIA
Risk Management Consultant-Statewide Insurance Fund:	Scott Readlinger, HUB
Emergency 911 Coordinator:	Joseph Konopinski

Mr. Morris made a motion to approve the above nominations. Mr. Gaechter seconded the motion.

Ayes: All in Favor                      Nays: None                      Absent : None                      Abstain: None

**OPEN SPACE ADVISORY COMMITTEE**

Mayor Bassani offered the following nominations for appointment of members to the 2016 Open Space Advisory Board of Wantage Township:

- Mr. Ronald Bassani, 6 Roberts Way
- Ms. Victoria Gill, 47 Courtright Road
- Mr. Thomas P. Davis, 63 Walnut Street
- Ms. Diane Snure, 150 Mt. Salem Road
- Mr. Douglas Ricker, 91 Beemer Road
- Mr. Patrick Stefanelli, 168 Clove Road

Mr. Gaechter made a motion to approve the above nominations. Mr. Morris seconded the motion.

Ayes: All in Favor                      Nays: None                      Absent: None                      Abstain: None

**RECOGNITION OF LINE OFFICERS**

**Fire department**

Mayor Bassani administered the Oath of Allegiance for Line Officers present from the Wantage Fire Department, those members being:

- Wantage Fire Chief Larry Bono, Jr.
- Deputy Fire Chief Justin Vandergroef
- Captain Mark Snook
- Fire Police Lieutenant Ben Langevin

**First Aid Squad**

Mayor Bassani administered the Oath of Allegiance for Line Officers present from the Wantage First Aid Squad, those members being:

- Trudy Congdon
- Kayla Ouellette
- Chris Little
- Bill DeBoer
- Joe Martin

**APPROVAL OF CONSENT AGENDA**

Mayor Bassani requested a motion to approve the Consent Agenda. Motion made by Mr. Morris, and seconded by Mr. Gaechter.

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**I. PROFESSIONAL SERVICES RESOLUTIONS**

**A motion is in order for the Committee to pass A PROFESSIONAL SERVICES resolution for various professional services.**

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**II. TEMPORARY BUDGET**

A motion is in order to adopt the 2016 local temporary budget for the Township of Wantage, as per the attached resolution.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani    Nays: None                  Absent: None                  Abstain: None

**2016 COMPLIANCE STATEMENT: PAY TO PLAY**

Awarded to: Glenn Kienz, of the law firm Weiner Lesniak of Parsippany, NJ

Services: Municipal Attorney

Pay to Play Status: This firm has disclosed that they have not made any reportable contributions applicable under the requirements set forth by N.J.S.A.19:44A-20.5 et seq. As such, the award of contract herein is consistent with the requirements of said statute.

Awarded to: Edward McManimon, of the law firm McManimon & Scotland of Newark, NJ

Services: Bond Counsel

Pay to Play Status: This firm has disclosed that they have not made any reportable contributions applicable under the requirements set forth by N.J.S.A.19:44A-20.5 et seq. As such, the award of contract herein is consistent with the requirements of said statute.

Awarded to: Harold Pellow of the Firm of Harold E. Pellow and Associates, of Augusta, N.J.

Services: Township Engineer.

Pay to Play Status: This firm has disclosed that they have not made any reportable contributions applicable under the requirements set forth by N.J.S.A.19:44A-20.5 et seq. As such, the award of contract herein is consistent with the requirements of said statute.

Awarded to: Thomas Ferry, of Ferraioli, Wielkotz, Cerullo & Cuva of Newton, N.J.

Services: Township Auditor.

Pay to Play Status: This firm has disclosed that they have not made any reportable contributions applicable under the requirements set forth by N.J.S.A.19:44A-20.5 et seq. As such, the award of contract herein is consistent with the requirements of said statute.

Awarded to: William Haggerty, of the law firm Dolan & Dolan of Newton, N.J.

Services: Township Prosecutor.

Pay to Play Status: This firm has disclosed that they have not made any reportable contributions applicable under the requirements set forth by N.J.S.A.19:44A-20.5 et seq. As such, the award of contract herein is consistent with the requirements of said statute.

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James R. Doherty, Administrator Clerk, Wantage Township, NJ Date

Motion my Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani

Nays: None

Absent: None

Abstain: None

### **III. RATES OF INTEREST**

A motion is in order to establish the rate of interest to be charged for non-payment of taxes and utilities, on or after the date when they would become delinquent, as per the attached resolution.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani

Nays: None

Absent: None

Abstain: None

### **IV. OVERPAYMENT/UNDERPAYMENT OF TAXES**

A motion is in order to authorize the Tax Collector to cancel of record any overpayment or underpayment of taxes and utilities in the amount of \$10.00 or less for the calendar year 2016, in accordance with the provisions of N.J.S.A 40A: 5-17.1.

Motion made by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani

Nays: None

Absent: None

Abstain: None

### **V. CASH MANAGEMENT PLAN**

A motion is in order to adopt the Cash Management Plan of the Township of Wantage for 2016.

**AUTHORIZING THE TREASURER TO PAY BILLS BETWEEN MEETINGS**

Mr. Morris moved to authorize the Treasurer to pay bills involving statutory requirements and contractual obligations, as of their due dates, rather than waiting until the next available regularly scheduled meeting, as per the following resolution:

WHEREAS, all claims of payment by the Township Of Wantage, County of Sussex, State of New Jersey, are required to be first submitted to the Township Committee for consideration before payment is made, and

WHEREAS, due to the nature of certain claims, and timing of the particular meeting involved, certain claims should be paid when presented which are statutory and regular in nature, rather than held for the next meeting of the Township Committee due to the nature of said bills,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township Of Wantage, as follows:

1. The Township Of Wantage does hereby approve of the payment between meetings of the following enumerated claims for payment, when the same are presented to the Township Committee and Chief Finance Officer of the Township Of Wantage:
  - a. Township of Wantage payroll accounts and payroll agency accounts
  - b. Sussex/Wantage Regional Board of Education
  - c. High Point Regional High School
  - d. Sussex County Treasurer (County Taxes only)
  - e. Banks for investment purposes, interfund transfers, and/or debt service payment
  - f. Township Attorney (normal retainer)
  - g. Township Auditor (normal retainer)
  - h. Land Use Board Attorney (normal retainer)
  - i. Township Prosecutor (normal retainer)
  - j. Telephone Utility Companies (normal monthly billings)
  - k. Health Benefits premiums and Dental Insurance premiums
  - l. Life Insurance premiums
  - m. U.S. Postmaster and/or Sussex/Wantage Postmaster
  - n. Electric Utility Companies (normal monthly billings)
  - o. Petty Cash
  - p. Insurance Advisors and Premiums
  - q. Reissue of checks after a stop payment has been enforced
  - r. Sussex County – Permit Fees and Application Fees
  - s. 10% Bid Bond Returns
  - t. Sussex County Municipal Utilities Authority bills
  - u. State of New Jersey - Application Fees, Permit Fees, NJDEP License Fees, State Surcharges
  - v. Payments to Contractors of Capital Projects subject to Prompt Payment of Construction Contracts Legislation, P.L.2006, c.96
2. That the Chief Finance Officer be and she is hereby authorized and directed to prepare the proper vouchers for payment of the above recited accounts when the same is properly presented to her

for payment, and that thereafter said clam shall be listed on the List of Bills to be approved by the Township Committee.

3. A certified copy of this resolution shall be forwarded to the Chief Finance Officer and to the Township Auditor of the Township Of Wantage.

Motion by Mr. Morris

Mr. Gaechter seconded the motion.

Upon roll call,

Ayes: Gaechter, Morris, Bassani      Nays: None      Abstain: None      Absent: None

**VI. OFFICIAL DEPOSITORIES**

A motion is in order to designate banks as the Official Depositories for Township funds in 2016.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**VII. MEETING DATES**

A motion is in order to establish the regular meeting nights of the Mayor and Committee for calendar year 2016, as per the attached resolution.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**VIII. OPEN PUBLIC MEETINGS ACT COMPLIANCE**

A motion is in order to approve a resolution of compliance with the Provisions of the Open Public Meetings Act for 2016, as per the attached text of resolution.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**IX. OFFICIAL SIGNATORIES**

A motion is in order to adopt a resolution establishing the Mayor and/or Deputy Mayor, Administrator Clerk, and Township Chief Finance Officer as the authorized individuals for withdrawal of funds from Township Depositories.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani                      Nays: None                      Absent: None                      Abstain: None

ip Depositories.

**X. OFFICIAL NEWSPAPERS**

A motion is in order to designate the New Jersey Herald, the New Jersey Sunday Herald, and the Newark Star Ledger as official newspapers of the Township of Wantage for the year 2016.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani                      Nays: None                      Absent: None                      Abstain: None

**XI. DEFENSE AGAINST TAX APPEALS**

A motion is in order to authorize the Township Attorney and the Township Tax Assessor to defend the Township of Wantage against all tax appeals filed during calendar year 2016.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani                      Nays: None                      Absent: None                      Abstain: None

**XII. ESTABLISHING LEGAL HOLIDAYS**

A motion is in order to establish the Legal Holidays to be observed within the Township of Wantage for calendar year 2016.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**XIII. ACCEPTING INSURANCE BONDS**

A motion is in order to approve the Insurance Bonds for various municipal officials and the Blanket Bond covering all Bondable officials for calendar year 2016.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**XIV. AUTHORIZING PURCHASING AUTHORITY OF THE ADMINISTRATOR CLERK**

A motion is in order authorizing the Administrator Clerk, as the Qualified Purchasing Agent, to have discretionary spending authority of up to \$5,000 on any given purchase or project during calendar year 2016, with any proposed expenditure above this amount being brought to the governing body for authorization prior to the issuance of a purchase order.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**XV. NAMING STATEWIDE INSURANCE FUND REPRESENTATIVE**

A motion is in order confirming the Administrator Clerk as the Wantage Township Commissioner for the Statewide Insurance Fund for calendar year 2016.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**XVI. NAMING SAFETY/LOSS PREVENTION REPRESENTATIVE**

A motion is in order confirming the Administrator Clerk as the Wantage Township Safety & Loss Prevention Representative for the Statewide Insurance Fund for calendar year 2016.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**XVII. AUTHORIZING THE TREASURER TO PAY BILLS BETWEEN MEETINGS**

A motion is in order authorizing the Treasurer to pay bills involving statutory requirements and contractual obligations, as of their due dates, rather than waiting until the next available regularly scheduled meeting.

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani

Nays: None

Absent: None

Abstain: None

**TOWNSHIP OF WANTAGE RESOLUTION**

**Open Public Meetings Act - Resolution of Compliance**

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WHEREAS, the Mayor and Committee of the Township of Wantage desire to continue to keep the public informed of its activities and comply with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.,

NOW, THEREFORE, BE IT RESOLVED,

(A) The Mayor and Committee of the Township of Wantage, in the County of Sussex, New Jersey, hereby announce that they shall hold their regular 2016 meetings and the 2017 Organization Meeting at the Municipal Building, 888 State Highway Route 23, in the Township of Wantage at the dates and times set forth on the schedule attached hereto and made a part hereof.

(B) The newspapers, to which all notices required by the aforesaid Act are to be sent, shall be the New Jersey Herald, and the Newark Star Ledger.

(C) The public place at which all notices shall be posted shall be the bulletin board situated in the Wantage Municipal Building.

(D) Any person requesting copies of any regular meeting schedule or revision and any advance written notice of any regular, special or rescheduled meeting, in accordance with the aforesaid act, shall be charged in accordance with the existing fee schedule of the Township of Wantage for each and every notice to be so mailed. No notice shall be mailed to any person unless prepayment of the aforesaid annual charge has been received. The Clerk, upon request for notice of regular and special meeting shall

estimate the number of special meetings to be called, based on the previous year, and require of person(s) seeking notice, to deposit the appropriate sum with the Clerk. If said sum be expended at the rate set forth, applicants will be requested by the Township Clerk to deposit a reasonable sum for additional notices. No refunds will be made of unexpended amounts. Notwithstanding the foregoing, any notices requested by the news media shall be mailed to the news media, free of charge.

(E) The rules of procedure by which this body operates are hereby amended to provide that at the commencement of every meeting, the presiding person shall announce publicly, and shall cause to be entered in the Minutes, a statement to the effect that adequate notice of the meeting has been provided, specifying the time, place and manner in which such notice was provided; or, if adequate notice was not provided, the nature of the urgency and importance of the matter to be discussed and the substantial harm to the public interest likely to result in the event of a delay; that the meeting will be limited to discussion of such matter of urgency and importance; the time, place and manner in which notice of the meeting was provided; and either that the need for such a meeting could not reasonably have been foreseen at the time when adequate notice could have been provided and specifying the reason why such could not have been foreseen or alternately that such need could have reasonably been foreseen at a time when adequate notice could have been provided, that such notice was not provided and the reason therefore.

(F) The Clerk shall forthwith post a copy of this resolution and schedule included herewith upon the bulletin board of the Municipal Building and transmits copies thereof to the newspapers designated herein.

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township Of Wantage, New Jersey, at a meeting held on January 7, 2016.

\_\_\_\_\_ James R. Doherty, Administrator/Clerk

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**MAYOR AND COMMITTEE OF THE TOWNSHIP OF WANTAGE**

**SCHEDULE OF 2016 MEETINGS AND FIRST 2016 REGULAR MEETING**

LOCATION: Wantage Township Municipal Building, 888 State Route 23, Wantage, New Jersey 07461

DATE: TYPE OF MEETING TIME

January 7, 2016 Organization Meeting 7:00 p.m.

Regular Meeting immediately thereafter.

January 14, 2016 Budget Work Session 3:00 p.m.

January 28, 2016 Regular Meeting 7:00 p.m.

February 4, 2016 Budget Work Session 3:00 p.m.

February 11, 2016 Regular Meeting 7:00 p.m.

February 25, 2016 Regular Meeting 7:00 p.m.

March 10, 2016 Regular Meeting 7:00 p.m.

March 24, 2016 Regular Meeting 7:00 p.m.

April 14, 2016 Regular Meeting 7:00 p.m.

April 28, 2016 Regular Meeting 7:00 p.m.

May 12, 2016 Regular Meeting 7:00 p.m.

May 26, 2016 Regular Meeting 7:00 p.m.

June 9, 2016 Regular Meeting 7:00 p.m.

June 23, 2016 Regular Meeting 7:00 p.m.

July 14, 2016 Regular Meeting 7:00 p.m.

August 11, 2016 Regular Meeting 7:00 p.m.

September 8, 2016 Regular Meeting 7:00 p.m.

September 22, 2016 Regular Meeting 7:00 p.m.

October 13, 2016 Regular Meeting 7:00 p.m.

October 27, 2016 Regular Meeting 7:00 p.m.

November 10, 2016 Regular Meeting 7:00 p.m.

December 8, 2016 Regular Meeting 7:00 p.m.

Thursday, January 5, 2017 Organization Meeting 7:00 p.m.

Regular Meeting- immediately following Organization Meeting

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani

Nays: None

Absent: None

Abstain: None

#### **TOWNSHIP OF WANTAGE RESOLUTION**

BE IT RESOLVED, by the Township Committee of the Township Of Wantage, that the following dates shall be recognized as official Township Holidays for calendar year 2016, during which municipal offices shall be closed to the public in recognition of the said Holidays:

Friday, January 1, 2016 New Year's Day

Monday, January 18, 2016: Martin Luther King Jr. Day

Monday, February 15, 2016: President's Day

Friday, March 25, 2016: Good Friday

Monday, May 30, 2016: Memorial Day

Monday, July 4, 2016: Independence Day

Monday, September 5, 2016: Labor Day

Friday, November 11, 2016: Veterans Day

Thursday, November 24, 2016: Thanksgiving Day

Friday, November 25, 2016: Day after Thanksgiving

Friday, December 23, 2016 Christmas Eve (Observed)

Monday, December 26, 2016: Christmas (Observed)

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township Of Wantage, New Jersey, at a meeting held on January 7, 2016.

\_\_\_\_\_ James R. Doherty, Administrator/Clerk

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

## **TOWNSHIP OF WANTAGE RESOLUTION**

BE IT RESOLVED, by the Mayor and Committee of the Township of Wantage, in the County of Sussex, New Jersey, that the Professional Services Award Resolution previously adopted on January 7, 2016 is hereby amended as follows:

The following contracts be and they are hereby approved without the need for public advertisement of bids and bidding thereof:

Awarded to: Glenn Kienz, of the law firm Weiner Lesniak of Parsippany, NJ

Services: Township Attorney

Duration: calendar year of 2016

Amount: \$175 per hour

Awarded to: Edward McManimon, of the law firm McManimon & Scotland of Newark, NJ

Services: Township Bond Counsel.

Duration: calendar year of 2016.

Amount: \$215 per hour; additional fees vary based on fee schedule attached to contract

Awarded to: Harold E. Pellow of the Firm of Harold E. Pellow and Associates, of Augusta, N.J.

Services: Township Engineer.

Duration: calendar year of 2016.

Amount: \$125 per hour; additional fees vary based on fee schedule attached to contract

Awarded to: Thomas Ferry, of the Accounting & Auditing firm

Ferraioli, Wielkocz, Cerullo & Cova of Newton, N.J.

Services: Township Auditor.

Duration: calendar year of 2016.

Amount: \$28,050; additional fees vary based on fee schedule attached to contract

Awarded to: William Haggerty, of the law firm Dolan & Dolan of Newton, N.J.

Services: Township Prosecutor.

Duration: calendar year of 2016.

Amount: \$41,500

Awarded to: James Sloan, Esq., of Allamuchy, N.J.

Services: Public Defender

Duration: calendar year of 2016.

Amount: \$12,000 per year

BE IT FURTHER RESOLVED, in accordance with the requirements of N.J.S.A. 40A:11-5, the Township Clerk is hereby directed to post a copy of this resolution on the bulletin board of the Township Hall, and publish a brief public notice stating the nature, duration, service and amount of the contracts herein

awarded, and stating that said contract and this resolution are on file and available for public inspection in the office of the Municipal Clerk.

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Wantage, New Jersey, at a meeting held on January 7, 2016.

\_\_\_\_\_  
James Doherty, Administrator/Clerk

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani                      Nays: None                      Absent: None                      Abstain: None

**2016 COMPLIANCE STATEMENT: PAY TO PLAY**

**Awarded to: Glenn Kienz, of the law firm Weiner Lesniak of Parsippany, NJ**

**Services: Municipal Attorney**

Pay to Play Status: This firm has disclosed that they have not made any reportable contributions applicable under the requirements set forth by N.J.S.A.19:44A-20.5 et seq. As such, the award of contract herein is consistent with the requirements of said statute.

Awarded to: Edward McManimon, of the law firm McManimon & Scotland of Newark, NJ

Services: Bond Counsel

Pay to Play Status: This firm has disclosed that they have not made any reportable contributions applicable under the requirements set forth by N.J.S.A.19:44A-20.5 et seq. As such, the award of contract herein is consistent with the requirements of said statute.

Awarded to: Harold Pellow of the Firm of Harold E. Pellow and Associates, of Augusta, N.J.

Services: Township Engineer.

Pay to Play Status: This firm has disclosed that they have not made any reportable contributions applicable under the requirements set forth by N.J.S.A.19:44A-20.5 et seq. As such, the award of contract herein is consistent with the requirements of said statute.

Awarded to: Thomas Ferry, of Ferraioli, Wielkocz, Cerullo & Cuva of Newton, N.J.

Services: Township Auditor.

Pay to Play Status: This firm has disclosed that they have not made any reportable contributions applicable under the requirements set forth by N.J.S.A.19:44A-20.5 et seq. As such, the award of contract herein is consistent with the requirements of said statute.

Awarded to: William Haggerty, of the law firm Dolan & Dolan of Newton, N.J.

Services: Township Prosecutor.

Pay to Play Status: This firm has disclosed that they have not made any reportable contributions applicable under the requirements set forth by N.J.S.A.19:44A-20.5 et seq. As such, the award of contract herein is consistent with the requirements of said statute.

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James R. Doherty, Administrator Clerk, Wantage Township, NJ Date

Motion by Mr. Morris

Second by Mr. Gaechter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani

Nays: None

Absent: None

Abstain: None

## **MAYOR'S STATEMENT**

This is my 6<sup>th</sup> year serving on this committee. First and foremost, we must plan ahead - 10 to 25 years, for what is best for the future of Wantage. It is important to keep taxes in check, to work more closely with people that support us, to work closely with shared services and schools. Representing the needs and desires of the people of Wantage is most important. We appreciate that people are here tonight, and we want to hear from you. We have a good track record for keeping the budget in check. We are here to represent you to the best of our ability.

## **COMMITTEE COMMENTS**

Mayor Bassani congratulated William Gaechter for his service to Wantage Township and added that 2016 marks Mr. Gaechter's 7<sup>th</sup> year serving on the Wantage Township Committee. Mayor Bassani added that it takes courage to run for public office, and once there, much work is necessary in order to do the best for Wantage Township. Mayor Bassani added that Mr. Gaechter has always, through his tenure on this committee, worked for what he believes in his heart to be the best for Wantage Township. In recognition of his 2015 year as Mayor of Wantage, and on behalf of the Township, I would like to present Mr. Gaechter with this clock and photo of he and his daughter Cali, taken during his 2015 term as Wantage Mayor, on her day as Student Mayor of Wantage Township.

Mr. Gaechter thanked the Township for the gift Mr. Bassani presented to him. Mr. Gaechter stated that it is an honor and a privilege to serve on this committee and with fellow committee members past and present. Mr. Gaechter said that he always tries to do his best for the people of Wantage Township. He feels that balancing the budget while providing the best possible services to the people of Wantage is of the greatest importance. Mr. Gaechter would like to continue working with Sussex Borough and the redevelopment that is planned between Sussex and Wantage. He hopes to see the current large development plan, shared by Sussex and Wantage, completed in 2016. Mr. Gaechter would like to see a closer relationship between the Wantage Township Committee and the Sussex Wantage Board of Education, and between the Wantage Township Committee and the High Point Regional High School Board of Education. He indicated that when he first was elected to the Township Committee, he had served as a liaison to the Sussex Wantage Board of Education. He would like to continue that relationship with the local Boards of Education, either as liaison himself, or by appointment of another of the committee members. Mr. Gaechter offered his best wishes to Jim (Administrator/Clerk Doherty), his wife, Allison, and their family, as Jim battles illness.

Mr. Morris offered his thanks and appreciation to Bill Gaechter for his valued mayoral leadership and hard work. Mr. Morris is thankful for, and looks forward to, the opportunity to serve the residents of Wantage Township as a member of the 2016 Wantage Township Committee.

## **OPEN PUBLIC SESSION**

Hearing no input from the public, Mayor Bassani closed the Open Public Session portion of the meeting.

**ADJOURMENT**

Mayor Bassani asked for a motion to adjourn from the Organization Meeting.

Motion made by Mr. Morris, and seconded by Mr. Gaechter.

**All in Favor**

**MINUTES FOR THE REGULAR MEETING OF THE MAYOR AND  
COMMITTEE OF THE TOWNSHIP OF WANTAGE, HELD AT THE  
WANTAGE TOWNSHIP MUNICIPAL BUILDING, 888 STATE HIGHWAY  
ROUTE 23, WANTAGE, NJ, ON JANUARY 7, 2016**

Mayor Ronald Bassani called the regular meeting of the Wantage Township Committee to order and asked Deputy Clerk Christine Von Oesen to call the roll call. In attendance were Mayor Ronald Bassani, Committeeman Jonathan Morris, Committeeman William Gaechter, Attorney Glenn Keinz, and Assistant Municipal Clerk Christine M. Von Oesen

Mayor Bassani stated, "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It has been properly advertised and posted, and certified by the Clerk."

**CONSENT AGENDA**

Mayor Bassani asked for a motion to approve the Consent Agenda.

Mr. Morris made a motion to approve the Consent Agenda.

Second by Mr. Gaechter.

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani                      Nays: None                      Absent: None                      Abstain: None

A motion is in order to approve renewal of Junkyard and License for Charles & Annette Meissner for 2016.

Motion by Mr. Morris

Second by Mr. Gachter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani                      Nays: None                      Absent: None                      Abstain: None

A motion is in order to approve renewal of Soil Removal Certification for Shotco for 2016.

Motion by Mr. Morris

Second by Mr. Gachter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani                      Nays: None                      Absent: None                      Abstain: None

A motion is on order to approve renewal of Soil Renewal Certification for Ike Hamming for 2016.

Motion by Mr. Morris

Second by Mr. Gachter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

A motion is in order to approve renewal of Kennel License for Roger Titus d/b/a High Pocket Hounds for 2016.

Motion by Mr. Morris

Second by Mr. Gachter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

A motion is in order to approve renewal of Animal Control and Pound Shared Services Agreement with Lafayette Township for 2016.

Motion by Mr. Morris

Second by Mr. Gachter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

A motion is in order to approve renewal of Agreement with Sussex County Office of Public Health Nursing for the Hepatitis B Vaccination Program for Wantage First Responders for 2016.

Motion by Mr. Morris

Second by Mr. Gachter

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**ADMINISTRATOR’S REPORT**

None

**ATTORNEY’S REPORT**

Mr. Keinz offered congratulations to the Mayor and Committee.

**TOWNSHIP COMMITTEE REPORTS**

Mayor Bassani recognized the passing of Charlie Kuperus, a resident of Sussex Borough, and very active within the Township of Wantage. He was a young man, he will be missed.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**Approval of Minutes**

Mr. Bassani asked for a motion to approve the minutes of the December 10, 2015 Regular Meeting and Executive Session.

Motion to approve the minutes of the December 10, 2015 Regular Meeting and Executive Session minutes made by Mr. Gaechter, second my Jon Morris.

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent : None      Abstain: None

Mr. Bassani asked for a motion to approve the minutes of the Special Year End Wrap-up Meeting held on December 29, 2015.

Motion to approve the minutes of the Special Year End Wrap-Up Meeting held on December 29, 2015 made my Mr. Gaechter, seconded by Mr. Morris.

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani      Nays: None      Absent: None      Abstain: None

**OPEN PUBLIC SESSION:**

Kathy Gorman applauds the Committee for their foresight in bringing back Mr. Kienz in as township attorney. Mayor Bassani agreed that Mr. Kienz served the Township very well in 2015, and Mayor Bassani hopes that this will continue in 2016 and beyond.

**ADJOURNMENT:**

Motion to adjourn requested by Mr. Bassani.

Motion to adjourn by Mr. Morris

Second by Mr. Gaechter

All in Favor.