

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP
OF WANTAGE, HELD AT THE WANTAGE TOWNSHIP BUILDING, 888 STATE ROUTE 23,
WANTAGE, NJ, HELD AT 7 P.M. ON
May 11, 2017**

Mayor Morris called the meeting to order, and requested that the Clerk call the roll. Upon roll call, the following members of the governing body were present: Mayor Jonathan Morris, Committeeman Ronald Bassani, and Committeeman William Gaechter. Also, present: Administrator/Acting Clerk Debra Millikin and Mr. Glenn Kienz, Township Attorney.

Mayor Morris stated, "This meeting is being held in compliance with the provisions of the Open Public Meeting Act, P.L. 1975, Chapter 231. It has been properly noticed and certified by the Clerk."

CONSENT AGENDA

Mayor Morris requested a motion to approve the Consent Agenda Resolution 60-2017 through Resolution 63-2017, and Monthly reports for April 2017. Motion made by Mr. Bassani, and seconded by Mr. Gaechter.

Upon Roll Call:

Ayes: Bassani, Gaechter, Morris Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #60-2017

AUTHORIZING THE TOWNSHIP OF WANTAGE TO ENTER INTO AN
AGREEMENT WITH THE TOWNSHIP OF VERNON FOR USE OF TOWER
LOCATED AT LAKE PANORAMA, VERNON TOWNSHIP

WHEREAS, the Township of Vernon has constructed a communications tower (the "Tower") at Lake Panorama in the Township of Vernon which is suitable for high band antenna and repeater equipment (the "Antennae") for upgraded radio equipment to be acquired by the Wantage Township Fire Department; and

WHEREAS, the Township of Vernon currently permits the Township of Wantage First Aid Squad to place and maintain its antenna and repeater on the Tower at no cost to the Wantage First Aid Squad or the Township of Wantage; and

WHEREAS, the Wantage Township Fire Department is desirous of installing its Antennae on the Tower; and

WHEREAS, the Township of Vernon will permit the Wantage Township Fire Department to place its Antennae on the Tower at no cost to the Wantage Township Fire Department or the Township of Wantage provided that the Wantage Township Fire Department will install and maintain the Antennae at its sole cost and expense; and

WHEREAS, in the event the Wantage Township Fire Department no longer uses the Vernon Township Police Department for dispatch services, the Township of Vernon will require the Township of Wantage to enter into a Lease Agreement with the Township of Vernon for the continued use of the tower; and

WHEREAS, the Township Committee of the Township of Wantage is amenable to the agreement with the Township of Vernon pursuant to the terms set forth in this Resolution.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Wantage, in the County of Sussex and State of New Jersey, as follows:

1. The Mayor is authorized to execute such documents as shall be approved by the Mayor and Township Attorney to confirm the Township's agreement to the terms set forth in this Resolution.

This Resolution shall take effect immediately.

TOWNSHIP OF WANTAGE

RESOLUTION #61-2017

AUTHORIZING REFUND

WHEREAS, the Zoning Secretary has recommended the Mayor and Committee of the Township of Wantage reimburse funds for a double payment made on a vacant property registration.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wantage, County of Sussex, does hereby authorize the refund of

\$1,166.00 to Ray Erins for Block 24 Lot 20.05 vacant property registration fee.

This Resolution shall take effect immediately.

TOWNSHIP OF WANTAGE

RESOLUTION #62-2017

RESOLUTION AUTHORIZING PURCHASE OF HIGH BAND PORTABLE RADIOS FOR THE TOWNSHIP OF WANTAGE FIRE DEPARTMENT (BEMMERVILLE & COLESVILLE DEPARTMENTS)

WHEREAS, the Township of Wantage Fire Department requires the purchase of high band portable radios and equipment related to the portable radios for the Bemmerville and Colesville Departments; and

WHEREAS, a quote from Atlantic Communications of Lake Hopatcong under state contract #83927 was received in the amount of \$17,565.91 for each department totaling \$35,131.82.

WHEREAS, the Chief Financial Officer has supplied a certification of funds for the purchase of this equipment.

NOW, THEREFORE BE IT RESOLVED, that by the Township Committee of the Township of Wantage, County of Sussex that it hereby authorizes the purchase of high band portable radios and equipment to Atlantic Communications of Lake Hopatcong, NJ under state contract #83927 in the total amount of \$35,131.82.

BE IT FURTHER RESOLVED, that a certified copy of the resolution be provided to Atlantic Communications and the Township of Wantage Fire Chief.

TOWNSHIP OF WANTAGE

RESOLUTION 63-2017

AUTHORIZE EXECUTION OF SHARED SERVICE AGREEMENT FOR RECREATION FIELD MAINTENANCE WITH HIGH POINT REGIONAL HIGH SCHOOL

WHEREAS, the Township of Wantage desires to enter into a shared service agreement with the High Point Regional High School for recreation field maintenance of the on Township of Wantage facilities; and

WHEREAS, the annual fee for this service is \$14,000.00; and

WHEREAS, the Chief Financial Officer has supplied a certification of funds for recreation field maintenance;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Town of Wantage, Sussex County, New Jersey that the Mayor and Acting Municipal Clerk are authorized to execute an agreement for recreation field maintenance with High Point Regional High School till June 20, 2018.

REPORTS

Clerk – Mrs. Millikin advised that Jackie Espinoza from JCP&L is here to speak with the Committee regarding the STEM grant program. Mrs. Espinoza indicated that 5 grants were awarded to Sussex County school districts and she wants to encourage all the local

schools to apply for this grant. The grants can be applied for each year. Mr. Bassani questioned if they are contacting all the schools. Mrs. Espinoza indicated yes. The Committee requested Mrs. Espinoza send a link to Mrs. Millikin. She also discussed the Sussex County League of Municipalities Meeting being held on May 18, 2017.

Administrator – Mrs. Millikin advised that back in March the Committee approved Christopher Dely's Eagle Scout Project. Mr. Dely is now requesting help from the Township Committee regarding the purchase of the backboards, posts, and rims for the renovation to the basketball courts at Lake Neepaulin. At the time this was proposed there was no cost to the Township. Mr. Dely is estimating a total of \$700.00. There is money in the Recreation Trust fund that can cover this cost. The Committee had no objection. Mr. Kienz questioned about who would review the post will this be Recreation or Engineer. Mrs. Millikin indicated she would oversee the cost and the type of post for basketball court.

Next Mrs. Millikin advised that Ms. Bore came in regarding the fountain and electricity for the pole. Ms. Bore would like to know if the Township is still interested. Mayor Morris believed that an electrician looked at the issue. The reason the fountain was not taken was due to the electricity. The Committee requested Mrs. Millikin to research the potential of getting electricity to the site for the use of the fountain.

Mrs. Millikin stated a letter was received from James McGrath requesting the Township Committee consider doing a proclamation for the Rev. William B. Collins "Father Bill" for his retirement from the Hamburg St. Jude Church. Since this is not located in Wantage a proclamation will not be prepared.

Mrs. Millikin stated Wantage Day is June 3rd. Also, bulk waste stickers are on sale in the Tax Collector's Office for \$35.00. Stickers are available until 4:00 p.m. on June 2nd. Pick up will be from June 5th through June 9th for the east side of Township and June 12th through June 16th for the west side of Township. Information is on the Township website. Mr. Bassani questioned if these sections of the Township are set up based off of Route 23. Mrs. Millikin stated yes.

Mrs. Millikin's final item is that the Recreation Commission held their trip on Sunday to the NY Met's Game. Everyone had a great time and I heard that Warren Wisse was fantastic as the mc on the bus.

Attorney Report - Mr. Kienz stated he does not have one but will comment on some items on the agenda tonight.

Mayor's Report - Mayor Morris just a reminder that Sussex Elks Lodge will be hosting the 5th Annual Salute to Veterans' Ceremony at High Point Monument starting at 2 p.m. on May 21, 2017. The 75th Anniversary of the Sussex County Library Celebration will be Saturday, May 13th from 2 to 4:30 p.m. celebration for the Wantage Branch is posted on their website. The Township had the annual invite to the Sussex Rural Electric Cooperative 80th annual Meeting on June 5th at 5:30 p.m. Finally, good luck to Mrs. Millikin on her test she will be taking tomorrow.

Committee Member Report – Mr. Gaechter – None

Committee Member Report – Mr. Bassani just a quick update on Open Space. The Township was informed that Green Acres will be providing 50% towards the cost of the Berry Road parcel. The Township has begun negotiations with the owner of the Berry Road property. Mr. Gaechter questioned when the grant money expires. Mr. Bassani the end of December.

OLD BUSINESS

None

NEW BUSINESS

2nd Reading & Public Hearing

A Motion is in Order to adopt on final reading Ordinance #2017-06 BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WENATAGE, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$1,109,747 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,054,260 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

Motion was made by Mr. Gaechter and seconded by Mr. Bassani.

Mayor Morris Opened the Meeting to the Public. No public comment this portion of the hearing was closed.

Upon Roll Call:

Ayes: Bassani, Gaechter, Morris Nays: None Absent: None Abstain: None

ORDINANCE 2017-06

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL
IMPROVEMENTS IN AND BY THE TOWNSHIP OF WANTAGE, IN THE
COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$1,109,747
THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,054,260
BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE
COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WANTAGE, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Wantage, in the County of Sussex, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$1,109,747, and further including the aggregate sum of \$55,487

as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,054,260 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) Various road projects, including, but not limited to, Havens Road, Southfield Drive, Northfield Drive, Eastfield Drive, Morgan Drive and Ryan Road, including all work and materials necessary therefor and incidental thereto.	\$837,500	\$795,625	10 years
b) Acquisition of a single axle truck with plow, including all related costs and expenditures incidental thereto.	\$192,247	\$182,635	5 years
c) Improvements to Woodbourne Park, including the restoration of fields and the installation of an irrigation system, including all work and materials necessary therefor and incidental thereto.	\$80,000	\$76,000	15 years
TOTAL:	\$1,109,747	\$1,054,260	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 9.49 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Acting Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,054,260, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$50,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to

use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

2nd Reading & Public Hearing

A Motion is in Order to adopt on final reading Ordinance #2017-7 ORDINANCE APPROPRIATING THE SUM OF \$100,000 FOR IMPROVEMENTS TO VARIOUS ROADS.

Motion was made by Mr. Bassani and seconded by Mr. Gaechter.

Mayor Morris opened the meeting to the Public. No public comment this portion of the hearing was closed.

Upon Roll Call:

Ayes: Bassani, Gaechter, Morris Nays: None Absent: None Abstain: None

WANTAGE TOWNSHIP
ORDINANCE # 2017-7

ORDINANCE APPROPRIATING THE SUM OF \$100,000 FOR IMPROVEMENTS TO VARIOUS ROADS

BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Wantage, County of Sussex, State of New Jersey as follows:

SECTION 1: The sum of One Hundred Thousand dollars (\$100,000.00) presently located in the General Capital Fund is hereby appropriated for Improvement to Various Roads from the Reserve for Various Roads, General Capital Fund:

Improvement to Various Road: \$100,000.00

SECTION 2: In connection with the amount authorized in Section 1 hereof, the Township makes the following determinations:

- 1) The purpose described in Section 1 hereof is not a Current Expense and is a purchase the Township of Wantage may lawfully make as a capital purchase.
- 2) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of said Local Bond law and according to the aggregate reasonable life thereof is five (5) years or longer.

SECTION 3: All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance becomes effective immediately upon publication after adoption.

Approval of Minutes

A Motion is in Order to approve the minutes of the April 27, 2017 Mayor and Committee Regular Meeting.

Motion was made by Mr. Bassani and seconded by Mr. Gaechter

Upon Roll Call:

Ayes: Bassani, Gaechter, Morris Nays: None Absent: None Abstain: None

Discussion

1. Ordinance Establishing an Advisory Recreation Committee

Mayor Morris began the discussion on an ordinance to establish an Advisory Recreation Committee. Mayor Morris questioned if Mrs. Millikin had some comments to go over regarding the proposed ordinance. Mrs. Millikin indicated that under the structure of the ordinance she felt it should be 5 members and 2 alternates. This should be added to Section 1 (a). Mrs. Millikin also advised under section 2 something should be placed in regarding Lake Neepaulin. Mr. Gaechter questioned could this be included under Section 2 (3). Mrs. Millikin stated yes. Mrs. Millikin also indicated that Section 2 (6) should be removed from this section and created into its own section that the personnel would be appointed by the Township Administrator and Township Committee. Mr. Kienz stated number six would become new section 3 and everything else would be bumped down. No other comments Mayor Morris opened this meeting to the public.

Mayor Morris stated the ordinance is re-establishing the Recreation Commission as an Advisory Recreation Committee. Currently, the way the Commission is organized it does not fall under a Commission. The Township would handle the scheduling of the fields and setting up the usage. Mr. Wisse indicated that this was discussed for the past six months and the issue should have come to the Commission before now. Mayor Morris indicated he did speak with Mr. Wisse when this first came up and then when he went to the Commission's Meeting. Mrs. Merritt questioned why this ordinance is not public. Mayor Morris indicated that it can be made available, but still in draft form at this point. Once Mr. Kienz has the draft updated it will be e-mailed to Mrs. Millikin and she will distribute to the Commission. Mr. Gaechter indicated he had no issue with the ordinance being provided. Any questions give the Mayor a call or send him an e-mail.

Mr. Wisse questioned are there any problems. Mr. Gaechter stated no this should help to prevent future problems. Mayor Morris indicated that he attended the Recreation Commission and stated that there were no questions. Only person that reached out to him was Mr. Wisse. Mrs. Merritt questioned what the issues are with the Commission. Discussion ensued on this matter. Mayor Morris stated a Commission handles the scheduling of the fields and maintenance of the fields. The current way is cumbersome and want to streamline so the Commission does not need to handle this anymore. This way Recreation Commission can focus on the events and field upgrades. Mayor Morris indicated this ordinance will have to go through first reading and public hearing before adopted. Mr. Bassani stated there have no issues that the Committee was aware of. One of the goals of the Committee when Mrs. Millikin was hired was looking at best practices. Mr. Bassani indicated that this is something Sparta & Vernon also do. Things will change based on best practices over the next couple of years.

Mrs. Merritt questioned that there would be no more need for monthly meetings. Mrs. Keller indicated that some of the members are offended by the changes. Mayor Morris indicated the Committee would still need to meet monthly and this was never said when he was at the meeting. Mr. Bassani not looking to impede anything. Mr. Gaechter indicated it is hard based off hearsay and better to review what is being placed in the ordinance. Mrs. Keller indicated some of the feedback that there were issues with field maintenance and concerned some of the members may not want to be part of the Recreation Commission. The Commission will get a draft of the ordinance and the Committee wants this group to continue and need you all as volunteers to continue to do the work for Recreation. Mr. Bassani questioned how do we resolve this friction or address the issues the Commission may have. Mrs. Keller indicated she thinks it would be good for someone to come to the next meeting. Mrs. Millikin also advised that her door is open any questions or concerns please feel free to contact her or stop in and see her. Also, if there are issues you see please let her know so they can be addressed. My honest first impression of Wantage was Woodbourne Park and I was extremely impressed and I love the walking path and the park. Mayor Morris indicated he would be at the meeting on May 24th and Mrs. Millikin indicated she would be in attendance as well.

Mr. Williams stated he had no issue with the change. He questioned if the Commission would lose their secretary. Mayor Morris indicated not at this time. Mr. Williams questioned dropping down to five members and two alternates. Right now, there is seven. Mayor Morris questioned if you would rather have seven as oppose to two

alternates. Mr. Williams indicated he feels seven would be the best, but we do not need alternates. Mrs. Millikin indicated that the Committee will be Advisory and that any decisions made will be provided to me to relay to the Township Committee. Main focus is providing the Township Committee with decisions. There being no further discussion the Mayor Morris moved on to the next item on agenda.

2. Ordinance Authorizing Submission to the Voters Levy for Open Space

Mayor Morris indicated the next discussion is regarding an ordinance authorizing submission to the voters' levy for Open Space. This would be on for the general election on November 7th with an amount not to exceed \$.02. The Committee was in favor of proceeding with the ordinance. Mrs. Millikin indicated the first reading would be on the agenda for the May 25th meeting.

OPEN PUBLIC SESSION

Mr. Justin Vander Groef 1 Shady Lane he advised that last night Sussex and Wantage Fire Department participated in a joint drill at High Point Regional High School at the gymnasium as an air management drill. The two departments participated in a dodge ball game while wearing their full gear and air packs. It was a great event and learned a lot about air management. The Herald and the school media department were there to cover the event. The Department would like to get the Committee to participate at some point in this event. On June 14th, the County College at the Fire Safety Academy with the dedication of the emergency service memorial.

Mrs. Karen Merritt stated that there will be a Memorial Day ceremony at Woodbourne Park at 8:00 a.m.

Mr. Greg Williams provided an update on the memorial for Jim Doherty. A boulder has been selected to be utilized in the park to place the bronze plaque on the boulder. It would be 14" by 20". Mr. Williams will need help with the DPW to move the boulder.

There being no other member of the public wanting to speak Mayor Morris closed the public session.

Mayor Morris asked for a Motion to adjourn the meeting.

Motion by Mr. Bassani. Second by Mr. Gaechter.

Ayes: Bassani, Gaechter, Morris Nays: None Absent: None Abstain: None

Meeting adjourned at 7:45 p.m.

Respectfully Submitted,

Debra Millikin, Acting Municipal Clerk