

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP
OF WANTAGE, HELD AT THE WANTAGE TOWNSHIP BUILDING, 888 STATE ROUTE 23,
WANTAGE, NJ, HELD AT 7:00 P.M. ON
May 24, 2018**

Mayor Gaechter called the meeting to order and requested that the Clerk call the roll. Upon roll call, the following members of the governing body were present: Mayor William Gaechter, Deputy Mayor Ronald Bassani, and Committeeman Jonathan Morris. Also, present: Administrator/Clerk Debra Millikin and Glenn Kienz, Esq.

Mayor Gaechter stated, "This meeting is being held in compliance with the provisions of the Open Public Meeting Act, P.L. 1975, Chapter 231. It has been properly noticed and certified by the Clerk."

CONSENT AGENDA

Mayor Gaechter requested a motion to approve Resolution #57-2018 to Resolution #61-2018 and Approve NJ State Firemen's Application Membership Application for Christopher R. Little, Colesville Company #1.

A motion was made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #57-2018

APPROVAL FOR WANTAGE TOWNSHIP FIRST AID SQUAD TO CONDUCT COIN
TOSS ON VARIOUS DATES IN 2018

BE IT RESOLVED that the Wantage Township Committee of the Township of Wantage, County of Sussex, State of New Jersey formally recommends and authorizes the Wantage Township First Aid Squad to conduct a Coin Toss on various dates in 2018, being at the intersection of McCoys Corner on the dates of May 25th from 9 am to 7 pm, May 26th from 9 am to 7pm, May 27th from 9 am to 7 pm, May 28th 9 am to 7 pm, July 4th from 9 am to 7 pm, July 5th from 9 am to 7 pm, July 6th from 9 am to 7 pm, July 7th from 9 am to 7 pm, July 8th from 9 am to 7 pm, August 3rd from 9 am to 7 pm, August 4th from 9 am to 7 pm, August 5th from 9 am to 7 pm, August 6th from 9 am to 7 pm, August 31st from 9 am to 7 pm, September 1st from 9 am to 7 pm, September 2nd from 9 am to 7 pm, and September 3rd from 9 am to 7 pm, subject to all requirements imposed upon the Wantage Township First Aid Squad by the County of Sussex for such activities.

TOWNSHIP OF WANTAGE

RESOLUTION #58-2018

AUTHORIZING REFUND BLOCK 17, LOT 33

WHEREAS, the Assistant Zoning Officer has recommended the Mayor and Committee of the Township of Wantage reimburse funds for overpayment,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wantage, County of Sussex, does hereby authorize the refund of

\$5,000.00 to Safeguard Property Management, Block 17 Lot 33, for vacant property registration fee.

TOWNSHIP OF WANTAGE

RESOLUTION #59-2018

AUTHORIZING REFUND BLOCK 149, LOT 17

WHEREAS, the Assistant Zoning Officer has recommended the Mayor and Committee of the Township of Wantage reimburse funds for certification of habitability where no inspection has been done and is no longer needed.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wantage, County of Sussex, does hereby authorize the refund of

\$80.00 to Rebekkah Richards, Block 149 Lot 17, for certificate of habitability

TOWNSHIP OF WANTAGE

RESOLUTION #60-2018

RESOLUTION APPROVING BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Township Committee of the Township of Wantage in the County of Sussex that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in 2017 and 2018 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

TOWNSHIP OF WANTAGE

RESOLUTION #61-2018

RESOLUTION APPROVING OUTDOOR EVENT LICENSE FOR SKYDIVE SUSSEX

WHEREAS, the Township of Wantage requires an Outdoor Event License; and

WHEREAS, Rich Winstock, Skydive Sussex, 55 County Road 639, Sussex, New Jersey is requesting an Outdoor Event License for "That's How We Roll" Event on June 22, 23, and 24, 2018,

NOW, THEREFORE BE IT RESOLVED, that by the Township Committee of the Township of Wantage, County of Sussex that it hereby approves the Outdoor License Event for Skydive Sussex for June 22, 23, and 24, 2018.

REPORTS

Clerk/Administrator – Mrs. Millikin introduced Donna Chernov, Court Administrator regarding the Court's request to conduct Court Collections. Mrs. Chernov stated the court is exploring at going into private collections. The current outstanding cost when she started were \$46,194.00 as of Monday, May 21, 2018, the outstanding balance is \$36,069.00. The resources to go after this money is dwindling. Judge Minkowitz has indicated warrants can no longer be issued for non-payment. The Judge and I feel collection would help get the payments made. A notice would be sent out by the Court indicating payment would have to be taking care of within 30 days. If not done within the 30 days then it would go to collection. The collection agency would charge an administrative fee no higher than 22% to complete the collections. All payments will come directly into the court. Mrs. Chernov needs approval by the Administrative Office of the Courts, but also the approval of the Township Committee. Mayor Gaechter questioned the \$157,599.27. Mrs. Chernov indicated this is the state payment. Mrs. Chernov stated it is the total amount including both state and township cost. Discussion ensued. Mayor Gaechter stated that before the Township signs on the dotted line he would like to review the final contract for the collection agency. Mrs. Millikin indicated if AOC approves the use of collections then the Township will need to go out for proposals for a collection agency. Mrs. Millikin requested a vote on proceeding with a collection process. Mr. Morris made a motion and was seconded by Mr. Bassani.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

Mrs. Millikin stated the new flag poles have been installed in front of the Municipal Building.

Mrs. Millikin advised that Wantage Day was canceled due to the weather on Saturday and a new date will be set up by the Recreation and Parks Advisory Committee. Mrs. Gorman informed the new date is October 13th.

Mrs. Millikin stated she was a part of the tour of Wantage on Monday with the Open Space Committee. The Tour looked at various open space parcels in the Township associated with the Open Space Plan that is being completed by Nature Conservancy.

Mrs. Millikin advised that Mario Poggi of the Sussex-Wantage Historic Society request the use of our parking lot for June 16th for parking for the Clove Church across the street.

Mrs. Millikin stated the Sheriff's Department is hosting an event at their 9-1-1 Center on May 31st. Please advise me if you plan on attending. Mr. Bassani indicated he would be attending.

Mrs. Millikin also indicated that she will be putting together a check list for opening a business in the Township.

Mrs. Millikin stated she would like to begin the process of sitting down with the Fire Department and Ambulance Squad regarding a more realistic vehicle replacement plan for the next 20 to 25 years from now. I wanted to have a representative from the Committee on this Vehicle Replacement Committee. Mrs. Millikin indicated she was going to suggest Committeeman Morris from his experience with Fire Trucks and Ambulances. The Committee was fine with request. She would like to have a vehicle replacement to the Committee for August.

Mrs. Millikin stated thank you to all those that have served and gave the ultimate sacrifice. I wish each and everyone of you a safe and Happy Memorial Day.

Attorney – None.

Mayor/Committee Report - Mayor Gaechter stated the call on Wantage Day was called a bit early due to the weather forecast and also to give time to the vendors. The Wantage Pageant went on. Little Miss Wantage Harper Tilley and Little Mr. Wantage Jackson Tilley. Mayor Gaechter Harper and Jackson are siblings. Congratulations to Miss Wantage for 2018 Emily Dunn.

Mayor Gaechter stated he is very excited about the appointment of Michael Gall as the new Superintendent for Sussex Wantage School District. He looks forward to working with him and is meeting with him next week.

Mayor Gaechter Happy Memorial Day.

Mr. Bassani – none

Mr. Morris - none

OLD BUSINESS

Ambulance Discussion – Mayor Gaechter questioned if the Committee is ready to address this matter. Mr. Bassani stated he has met with Mr. DeBoer, Mr. Card and Mrs. Millikin. Only person left to meet with is Jeff Post from the First Aid Squad. Discussion ensued on this matter. Mayor Gaechter stated the reason he asked is because of the bond ordinance public hearing. Mrs. Millikin stated this is not being funded until we go out for bonding and Mrs. Millikin stated if you amend this tonight then the ordinance would have to be re-introduced and go to public hearing again. Mayor Gaechter stated let's keep the ambulance on for Old Business.

NEW BUSINESS

2nd READING & PUBLIC HEARING

Mayor Gaechter stated a motion is in order to adopt on final reading BOND ORDINANCE #2018-08 PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WANTAGE, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$1,002,500

THEREFOR AND AUTHORIZING THE ISSUANCE OF \$952,375 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

A motion was made by Mr. Bassani and seconded by Mr. Morris.

Mayor Gaechter opened this portion of the meeting to the public.

No public coming forward this portion of the hearing was closed.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

ORDINANCE #2018-08

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WANTAGE, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$1,002,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$952,375 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WANTAGE, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Wanage, in the County of Sussex, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$1,002,500, and further including the aggregate sum of \$50,125 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$952,375 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

Appropriation &	Estimated Maximum Amount of <u>Bonds & Notes</u>	Period of
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<u>Purpose</u>	<u>Estimated Cost</u>		<u>Usefulness</u>
a) Improvements to various roads, including, but not limited to, Spreen Road, Lewisburg Road, Wantage School roads, Dales Crossing, Mount View Drive and Liberty Street, including all work and materials necessary therefor and incidental thereto.	\$837,000	\$795,150	10 years
b) Acquisition of vehicles, including a command vehicle and a pick-up truck, including all related costs and expenditures incidental thereto.	\$70,000	\$66,500	5 years
c) Replacement of garage doors, including all work and materials necessary therefor and incidental thereto.	\$17,500	\$16,625	15 years
d) Acquisition of an engine for an ambulance, including all related costs and expenditures incidental thereto.	\$20,000	\$19,000	10 years
e) Acquisition of a truck body and conversion of a truck body into a fork lift with a winch, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.	\$58,000	\$55,100	15 years
TOTAL:	<u>\$1,002,500</u>	<u>\$952,375</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall

determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 10.02 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Acting Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$952,375, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$100,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Mayor Gaechter stated a motion is in order to adopt on final reading ORDINANCE #2018-09 ORDINANCE APPROPRIATING THE SUM OF \$24,000 FOR DRAINING IMPROVEMENTS TO NORTH SHORE DRIVE/NEW YORK AVENUE.

A motion was made by Mr. Bassani and seconded by Mr. Morris.

Mayor Gaechter opened this portion of the meeting to the public.

No public coming forward this portion of the hearing was closed.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

WANTAGE TOWNSHIP
ORDINANCE # 2018-09

ORDINANCE APPROPRIATING THE SUM OF \$24,000 FOR DRAINING IMPROVEMENTS TO NORTH SHORE DRIVE/NEW YORK AVENUE

BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Wantage, County of Sussex, State of New Jersey as follows:

SECTION 1: The sum of Twenty-Four Thousand dollars (\$24,000.00) presently located in the General Capital Reserve for Road Improvements is hereby appropriated for Drainage Improvements to North Shore Drive/New York Avenue:

Drainage Improvements to North Shore Drive/New York Avenue: \$24,000.00

SECTION 2: In connection with the amount authorized in Section 1 hereof, the Township makes the following determinations:

- 1) The purpose described in Section 1 hereof is not a Current Expense and is a purchase the Township of Wantage may lawfully make as a capital purchase.
- 2) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of said Local Bond law and according to the aggregate reasonable life thereof is five (5) years or longer.

SECTION 3: All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance becomes effective immediately upon publication after adoption.

APPROVAL OF MINUTES

Mayor Gaechter stated a motion is in order to approve the minutes of the Mayor and Mayor and Committee Mayor and Committee Regular Meeting on May 10, 2018.

Motion was made by Mr. Bassani and seconded by Mayor Gaechter.

Upon Roll Call:

Ayes: Bassani, Gaechter Nays: None Absent: None Abstain: Morris

OPEN PUBLIC SESSION

Mayor Gaechter opened the meeting to the public.

Mr. Justin Vander Groef, Fire Chief, stated thank you for your support of the Fire Department Coin toss. The coin toss will be at the intersection of Route 23 and Clark Road.

Mrs. Kathy Gorman, Fernwood Road, she questioned if the Committee is aware of a Sussex County Transparency Committee. She also is concerned how this was formed based on the Sussex County Administrative Code.

Mrs. Ann Smulewicz, 108 Route 23, questioned how much is the cost for the Fire Department to use the state road. Mr. Vander Groef indicated there is no fee. She also stated that when someone is running for office they appear at meetings and once the election is over then they are not seen again.

Gail Lawerel, 211 Lower Unionville Road, she advised the calls are starting and is questioning if the Township was involved with the Solar Project. The Committee advised her that no the Township is not involved with this.

EXECUTIVE SESSION

Mayor Gaechter stated a motion is in order to approve Resolution #62-2018 Authorizing the Township Committee to go into Executive Session to discuss Personnel.

A motion was made by Mr. Morris and seconded by Mr. Bassani.

Upon Roll Call:

Ayes: Bassani, Gaechter Nays: None Absent: None Abstain: Morris

TOWNSHIP OF WANTAGE

RESOLUTION #62-2018

EXECUTIVE SESSION May 24, 2018

WHEREAS, the Township of Wantage is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Wantage to discuss in a session not open to the public certain matters relating to the item authorized by N.J.S.A. 10:4-12b and designated below:

(1) Personnel

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wantage, assembled in public session on May 24, 2018, that an Executive Session closed to the public shall be held on May 24, 2018, at 7:32 PM in the Township of Wantage Municipal Building, 888 Route 23, Wantage, NJ, for the discussion of matters relating to the specific item designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

A motion to come out of Executive Session was made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Gaechter Nays: None Absent: None Abstain: Morris

Mr. Kienz advised the items discussed will not be made public tonight or in the future due to the fact this is personnel related.

There being no other public this portion of the meeting was closed.

Mayor Gaechter requested a Motion to adjourn made by Mr. Bassani and seconded by Mayor Gaechter.

Upon Roll Call:

Ayes: Bassani, Gaechter Nays: None Absent: None Abstain: None

Meeting adjourned at 7:46 p.m.

Respectfully Submitted,

Debra Millikin, Acting Municipal Clerk