

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP
OF WANTAGE, HELD AT THE WANTAGE TOWNSHIP BUILDING, 888 STATE ROUTE 23,
WANTAGE, NJ, HELD AT 7:00 P.M. ON
July 12, 2018**

Mayor Gaechter called the meeting to order and requested that the Clerk call the roll. Upon roll call, the following members of the governing body were present: Mayor William Gaechter, Deputy Mayor Ronald Bassani and Committeeman Jonathan Morris. Also, present: Administrator/Clerk Debra Millikin and Mr. Glenn Kienz, Esq.

Mayor Gaechter stated, "This meeting is being held in compliance with the provisions of the Open Public Meeting Act, P.L. 1975, Chapter 231. It has been properly noticed and certified by the Clerk."

CONSENT AGENDA

Mayor Gaechter requested a motion to approve Resolution #81-2018 to Resolution #85-2018, Resolution #87-2018 through Resolution #88-2018, and Monthly Reports for June 2018: Board of Health, Clerk, Construction, Dog, Housing, Property Maintenance, Registrar, Tax Collector, and Zoning.

A motion was made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #81-2018

AUTHORIZING REFUND FOR BLOCK 6, LOT 2, BLOCK 14, LOT 5, and
BLOCK 18, Lot 36.06

WHEREAS, the Tax Collector has recommended the Mayor and Committee of the Township of Wantage reimburse funds for redemption of tax sale certificates.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wantage, County of Sussex, does hereby authorize the refund of

\$19,901.99 to US Bank, Block 6 Lot 2 for tax sale certificate 2017-001
\$12,781.17 to David & Corrine Conklin, Block 14 Lot 5 for tax sale certificate 2017-003
\$24,963.78 to US Bank, Block 18 Lot 36.06 for tax sale certificate 2017-006

RESOLUTION #82-2018

AUTHORIZING REFUND FOR LAND USE APPLICATIONS

WHEREAS, the Land Use Secretary has recommended the Mayor and Committee of the Township of Wantage reimburse funds for completed land use applications.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wantage, County of Sussex, does hereby authorize the refund of

- \$ 500.00 to GDS Enterprises for Land Use Application LC 2017-01
- \$1,419.48 for Land Use Application L-2017-04
- \$ 639.84 to Pleasant Acres Farm Campground for Land Use Application L-2017-06

TOWNSHIP OF WANTAGE

RESOLUTION #83-2018

AUTHORIZING REFUND FOR ZONING FEE

WHEREAS, the Assistant Zoning Officer has recommended the Mayor and Committee of the Township of Wantage reimburse funds for zoning fee cancelled prior to inspection.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wantage, County of Sussex, does hereby authorize the refund of

\$80.00 to Francis Milazzo, Block 45 Lot 11, for refund of zoning permit.

TOWNSHIP OF WANTAGE

RESOLUTION # 85-2018

Resolution Renewing Liquor License for 2018 - 2019 Licensing Term

BE IT RESOLVED, that the Mayor and Committee of the Township of Wantage, in the County of Sussex, State of New Jersey, does hereby approve the renewal of the liquor license named below for the licensing term of July 1, 2018 through June 30, 2019:

PLENARY RETAIL CONSUMPTION LICENSES

<u>License#</u>	<u>Licensee & Location:</u>	<u>Trading As:</u>
1924-33-005-009	MARCVIN, LLC. 87 Route 23 N. Wantage, NJ 07461	Wantage Pub & Grill

TOWNSHIP OF WANTAGE

RESOLUTION #87-2018

RESOLUTION APPROVING TEMPORARY LICENSE FOR SOIL REMOVAL TO BICSAK/WANTAGE STONE (NOW EASTERN MATERIALS) TILL DECEMBER 31, 2018

WHEREAS, the Township Engineer, Harold E. Pellow, of Harold E. Pellow & Associates completed an inspection of Block 11, Lots 5 and 5.02 in the Township of Wantage; and

WHEREAS, the Town Engineer, Harold E. Pellow, of Harold E. Pellow & Associates, in his letter dated July 5, 2018, recommends approval of a temporary soil removal permit till December 31, 2018;

NOW, THEREFORE BE IT RESOLVED, that by the Township Committee of the Township of Wantage, County of Sussex that it hereby concurs with the Town Engineer's recommendation and approves the temporary license for soil removal to Bicsak/Wantage Stone (now Eastern Materials) for Block 11, Lots 5 and 5.02 to December 31, 2018.

TOWNSHIP OF WANTAGE

RESOLUTION #88-2018

RESOLUTION APPROVING TEMPORARY LICENSE FOR SOIL REMOVAL TO EASTERN CONCRETE INC.,
TILL DECEMBER 31, 2018

WHEREAS, the Township Engineer, Harold E. Pellow, of Harold E. Pellow & Associates completed an inspection of Block 11, Lots 5.01 in the Township of Wantage; and

WHEREAS, the Town Engineer, Harold E. Pellow, of Harold E. Pellow & Associates, in his letter dated July 5, 2018, recommends approval of a temporary soil removal permit till December 31, 2018;

NOW, THEREFORE BE IT RESOLVED, that by the Township Committee of the Township of Wantage, County of Sussex that it hereby concurs with the Town Engineer's recommendation and approves the temporary license for soil removal to Eastern Concrete, Inc., for Block 11, Lots 5.01 to December 31, 2018.

REPORTS

Clerk/Administrator – Mrs. Millikin advised there are four resolutions on the dais for the Committee's Approval. The first is resolution #90-2018 which awards the drainage project on North Shore Drive in Lake Neepaulin. Quotes were received on Tuesday and the total contract is for \$24,830.00

A motion was made by Mr. Morris and was seconded by Mr. Bassani.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #90-2018

RESOLUTION AUTHORIZING CONTRACT FOR PROPOSED DRAINAGE IMPROVEMENTS AT NORTH
SHORE DRIVE – LAKE NEEPAULIN

WHEREAS, the Township of Wantage received quotes for proposed drainage improvements at North Shore Drive, Lake Neepaulin on July 10, 2018 at 11:00 a.m.;

WHEREAS, only two quotes were received for the proposed drainage improvement at North Shore Drive, Lake Neepaulin;

WHEREAS, Harold E. Pellow, the Township Engineer in his July 10, 2018, recommends award to Salmon Brothers, Inc., in the amount of \$24,830.00;

WHEREAS, the Chief Financial Officer has provided a certification of funds based on the attached certification;

NOW, THEREFORE BE IT RESOLVED, that by the Township Committee of the Township of Wantage, County of Sussex that it hereby awards the contract for proposed drainage improvements at North Shore Drive, Lake Neepaulin, to Salmon Brothers, Inc., of Netcong, New Jersey in the amount of \$24,830.00.

Mrs. Millikin stated the second resolution is Resolution #91-2018 which awards the purchase of a Ford F250 Crew Cab for the DPW through the Morris County Coop through DFFLM, LLC., Flemington, NJ in the amount of \$30,947.00.

Mr. Bassani questioned can we get a quote from a local vendor. Mrs. Millikin stated going through State Contract or COOP provides a better price for vehicles. A price was received from a local company and it was a bit higher.

A motion was made by Mr. Morris and seconded by Mr. Bassani.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #91-2018

RESOLUTION AUTHORIZING PURCHASE OF 2019 FORD F250 CREW CAB THROUGH MCCPC
CONTRACT #15-C, ITEM #10

WHEREAS, the Township of Wantage will be purchasing a 2018 Ford F250 Crew Cab;

WHEREAS, the Township of Wantage is a member of the Morris County Coop and DFFLM, LLC., T/A Ditschman/Flemington Ford was awarded contract #15-C, Item #10 for the Ford F250 Crew Cab contract under Morris County Coop for 2018;

WHEREAS, the total cost for the purchase of 2019 Ford F250 Crew Cab is \$30,947.00;

WHEREAS, Road Supervisor and Qualified Purchasing Agent recommend award of the contract for Ford F250 Crew Cab Morris County Coop Contract #15-C, Item #10;

WHEREAS, the Chief Financial Officer has provided a certification of funds based on the attached certification;

NOW, THEREFORE BE IT RESOLVED, that by the Township Committee of the Township of Wantage, County of Sussex that it hereby award of the contract for Ford F250 Crew Cab, to DFFLM, LLC., T/A Ditschman/Flemington Ford, Flemington, New Jersey in the amount of \$30,947.00.

Mrs. Millikin stated the third resolution is Resolution #92-2018 which authorizing the retro fit of Mach Chassis with existing tenco dump body, hook lift, and winch to Cliffside Body Corporation.

A motion was made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #92-2018

RESOLUTION AUTHORIZING RETRO FIT OF MACK CHASSIS WITH EXISITNG TENCO DUMP BODY,
HOOKLIFT & WINCH

WHEREAS, the Township of Wantage desire retro fitting of a Mack Chassis with existing Tenco Dump Body, Hooklift and Winch;

WHEREAS, the Township of Wantage is a member of the NJPA and Cliffside Body Corporation was awarded contract #080144-MTE through the NJPA Contract;

WHEREAS, Cliffside Body Corporation also has NJ State Contract #17-FLEET-00241 for Hooklift Body Options

WHEREAS, the total cost for retrofit of Mack Chassis with existing Tenco Dump Body, Hooklift and Winch is \$65,416.00;

WHEREAS, the DPW Mechanic and Qualified Purchasing Agent recommend awarding of the contract for Mack Chassis with existing Tenco Dump Body NJPA Contract #080144-MTE and Hooklift and Winch NJ State Contract #17-FLEET-00241;

WHEREAS, the Chief Financial Officer has provided a certification of funds based on the attached certification;

NOW, THEREFORE BE IT RESOLVED, that by the Township Committee of the Township of Wantage, County of Sussex that it hereby award of the contract for Mack Chassis with existing Tenco Dump Body, Hooklift and Winch to Cliffside Auto Body Corporation, Fairview, New Jersey in the amount of \$65,416.00.

Mrs. Millikin advised the fourth resolution is Resolution #93-2018 which authorizing 2018 Ford F-150 Responder XL 4wd Supercrew 5.5' Box in the amount of \$35,981.12.

Mr. Bassani made a motion and was seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #93-2018

RESOLUTION AUTHORIZING PURCHASE OF 2018 FORD F-150 RESPONDER XL 4WD SUPERCREW 5.5'
BOX

WHEREAS, the Township of Wantage will be purchasing a 2018 Ford F-150 Responder XL 4WD Supercrew 5.5' Box for OEM;

WHEREAS, the Township of Wantage joined MCESCCPS in June 2018 and Beyer Ford was awarded contract #65 MCESCCPS – ESCNJ 17/18-44 for 2018 Ford F-150 Responder XL 4WD Supercrew 5.5' Box under MCESCCPS;

WHEREAS, the total cost for the purchase of 2018 Ford F-150 Responder XL 4WD Supercrew 5.5' Box is \$35,981.12;

WHEREAS, OEM Officer and Qualified Purchasing Agent recommend award of the contract for 2018 Ford F-150 Responder XL 4WD Supercrew 5.5' Box #65 MCESCCPS – ESCNJ 17/18-44;

WHEREAS, the Chief Financial Officer has provided a certification of funds based on the attached certification;

NOW, THEREFORE BE IT RESOLVED, that by the Township Committee of the Township of Wantage, County of Sussex that it hereby award of the contract for 2018 Ford F-150 Responder XL 4WD Supercrew 5.5' Box to Beyer Ford, Morristown, New Jersey through #65 MCESCCPS – ESCNJ 17/18-44, in the amount of \$35,981.12.

Mrs. Millikin advised that the tax rate still has not been established as of tonight. Based on this there will be a need to extend the grace period for tax payments based on statutory requirements. I would ask that this be approved and will be formalized in a Resolution for August 9th. The Committee had no objection to extending the grace period.

Mrs. Millikin advised interviews were conducted last week with the candidates for the Court Attendant Position. Based on the interview process Frank Philhower a retired policeman who is currently working at the Sherrif's Department and the Newton Court is being recommended for the position. The Judge, Court Administrator and myself were involved with the interviews.

Mrs. Millikin advised that she will be on vacation from July 14th through July 21st on vacation at Lake Cayuga.

Attorney – none

Mayor/Committee – Mayor had no items for discussion.

Mr. Bassani stated he had an opportunity to attend the church ground breaking ceremony. This is the culmination of two churches both Colesville and Libertyville. The

true ground breaking will be in 2019. This is the first church to be opened in the County in a decade. Wish them all the best with this project.

Mr. Morris stated the SWAC meeting was postponed till September. A resident called about the Clove Road Property. Mrs. Millikin stated that the fence was placed up due to the judgement for securing the site. She advised she has put the specifications together to obtain quotes for the demolition and she has provided to Joe Butto for comment. She has to make some changes and wants this to get out for quotes in the next couple weeks and hopefully demo for September.

OLD BUSINESS - none

NEW BUSINESS

Presentation of 2017 Audit

Mayor Gaechter introduced Thomas Ferry, Township Auditor, for the presentation of the 2017 Audit.

Mr. Ferry thanked the Mayor and Committee. He questioned if the Committee had a copy of the Audit which they indicated yes. Mr. Ferry went over the requirements for the audit and the General Audit Standards and Government Standards and Compliance. Mr. Ferry discussed the audit process with the Committee. He advised there were no comments or recommendations and this is a very good thing. There are minor items we provide to Ms. LaStarza and Mrs. Millikin. He directed them to page 59 and 60. Took in \$34,000,000 in revenue which includes the County and Board of Education. Only \$.16 a dollar stays in the Township of Wantage. He discussed the use of some fund balance to balance the budget. The Township had more money placed in the fund balance for 2018. Mr. Ferry stated that most fund balances should be 10% of your tax Levy. You should have about 3.4 million. The Township of Wantage is right in the middle. This is mainly due to this time of the year when the tax rate has not been struck. He also talked about tax title liens which if this is done this brings properties back on the tax roles. Mr. Ferry stated this is the basic audit report.

Mr. Ferry said the Township debt is about \$7 million and based on this your annual average is about .64% which is good. He discussed the matter of permanent bonding but based on the interest rate through the current notes there is not a need at this time. The Committee thanked Mr. Ferry.

RESOLUTION

Mayor Gaechter stated a motion is in order to approve Resolution #84-2018 Resolution of the Township of Wantage Township Committee Certification of the Annual Audit.

A motion was made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #84-2018

RESOLUTION OF THE TOWNSHIP OF WANTAGE TOWNSHIP COMMITTEE CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Committee of the Township of Wantage, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Mayor Gaechter stated a motion is in order to approve Resolution #86-2018 Approving Bills and Vouchers for Payment with the removal of PO# 15471 for Bassani Power Equipment LLC, in the amount of \$579.66. Mayor Gaechter stated he was confused why this was not on the consent agenda. He felt this should be part of the consent agenda minus the item to be pulled off. Mrs. Millikin indicated this was being done and put on the regular agenda. It was agreed to keep this on the consent removing a payment for Bassani Power Equipment.

A motion was made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #86-2018

RESOLUTION APPROVING BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Township Committee of the Township of Wantage in the County of Sussex that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in 2017 and 2018 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

Mayor Gaechter stated a motion is in order to approve payment of PO #15471 for Bassani Power Equipment LLC, in the amount of \$579.66.

A motion was made by Mr. Morris and seconded by Mayor Gaechter.

Upon Roll Call:

Ayes: Morris, Gaechter Nays: None Absent: None Abstain: None

Proclamation

Mayor Gaechter asked if a member of the Shorr family was present for the proclamation. No one was in attendance. Mayor Gaechter stated he has known Tyler for many years he is in school with his daughter. He is entering into his senior year. The family does a lot of volunteer work. Mayor Gaechter offers his congratulations of his Eagle Scout Award. Mrs. Millikin asked if any of the Committee could be at his event on the 28th. None of the Committee could be there. Mayor Gaechter stated he could reach out to the Shorr family to see if they want to come to the August 9th Meeting.

APPROVAL OF MINUTES

Mayor Gaechter stated a motion is in order to approve the minutes of the Mayor and Committee Regular Meeting on June 28, 2018.

Motion was made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

OPEN PUBLIC SESSION

Mayor Gaechter opened the meeting to the public.

Kathy Gorman – Fernwood Road, Wantage, questioned when will tax bills be sent out. Mrs. Millikin indicated the Township does not know since the tax rate has not been set. Mrs. Millikin indicated due to some of the schools receiving more funding. Mrs. Gorman asked if any consideration given to the craft beer tent at Wantage Day. Mayor Gaechter stated this will be discussed at the August 9th meeting. Mrs. Gorman is also concerned about the pool and water could the Township try to remove the water? Mr. Bassani asked about property maintenance on this matter. Mrs. Millikin stated an unsafe structure notice was provided, but she believes there is no owner. Mrs. Millikin stated she would reach out to mosquito control.

Michael Hunterdon – questioned if the audit is available. Mrs. Millikin stated yes and it will be on the website.

There being no other public this portion of the meeting was closed.

Executive Session

Mayor Gaechter stated a motion is in order to approve Resolution #89-2018 Authorizing the Township Committee to go into Executive Session to discuss Personnel and Contract Negotiations.

A motion was made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

Mr. Kienz read the resolution into the record.

TOWNSHIP OF WANTAGE

RESOLUTION #89-2018

EXECUTIVE SESSION JULY 12, 2018

WHEREAS, the Township of Wantage is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Wantage to discuss in a session not open to the public certain matters relating to the item authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Personnel
- (2) Contract Negotiation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wantage, assembled in public session on July 12, 2018, that an Executive Session closed to the public shall be held on July 12, 2018, at 7:30 PM in the Township of Wantage Municipal Building, 888 Route 23, Wantage, NJ, for the discussion of matters relating to the specific item designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Mayor Gaechter requested a motion to come out of Executive Session at 7:49 p.m. A motion was made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

Mr. Kienz stated that nothing will be discussed from Executive Session this evening.

Mayor Gaechter requested a Motion to adjourn made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

Meeting adjourned at 7:49 p.m.

Respectfully Submitted,

Debra Millikin, Municipal Clerk