

**APPLICATION CHECKLIST FOR
RESIDENTIAL DRIVEWAYS
WANTAGE TOWNSHIP
SUSSEX COUNTY, NEW JERSEY**

Applicant's Name: _____
 Applicant's Address: _____
 Tax Block(s): _____
 Adjacent Roads: _____
 Present Zoning: _____
 Date Received: _____
 Tax Lot(s): _____
 Proposed Use: _____

PLAN REQUIREMENTS	COMPLETE	INCOMPLETE	WAIVER	N/A
1. Plan Scale 1" = 50' or Larger, Graphic Scale, and Title Block				
2. Name, Address, License Number of Plan Preparer, Signature, Original Raised Seal				
3. Date of Map Preparation and Each Subsequent Revision				
4. Width of Driveway (12' to 15') Dimension on Plan				
5. Length of Drive to be Paved (50' Minimum) Dimension on Plan				
6. Centerline Profile for Drives Over 8% at Any Point Along the Driveway				
7. Posted Speed of Roadway				
8. Sight Distance Profiles Based on Posted Speed				
9. Drive to Enter Roadway at a Right Angle				
10. Driveway Turnaround with Dimensions: Minimum 20' x 20'				
11. Sight Obstructions in Sight Triangle to be Removed				
12. Show Typical Driveway Entrance at Road - Use Applicable Detail from Figure 1, Section 19-2 of the Ordinance				
13. Drainage as per Section 19-2d.				
14. Distance to Nearest Intersection - Not Closer Than 25' to Nearest Corner of Intersection				
15. Location of Driveway(s) Across the Street				
16. Typical Section of Drive to Show the Following: a. Width in Feet b. 4" Dense Graded Aggregate Base c. Hot Mix Asphalt, Mix 1-5, 2" Thick d. Side Slopes and Berm Width e. Topsoiling 4" Thick, Seeding, Fertilizing, and Mulching Berms and Slopes f. Type of Stabilizing With Slopes Exceeding a Slope of 2:1 g. Guide Rail on Fills Over 5'				

19-2 CONSTRUCTION OF DRIVEWAYS.

a. All applications for a driveway access permit shall be accompanied by a certified survey prepared and sealed by a New Jersey licensed engineer or surveyor containing the following details:

1. Driveway location and dimensions;
2. All existing features shall be shown at a scale of 1 inch = 50 feet or larger;
3. Driveway slope per 100 feet sustained;
4. Centerline profile if grade exceeds eight percent at any point along entire driveway; and
5. Sight distance for all driveway egress points designed in accordance with subsection 19-2b.5.

b. Driveways shall conform to the following standards:

<u>Uses</u>	<u>Width</u>	<u>Max. Grade</u>
Single family res.	12'-15'	15%
Commercial & Ind.	30'-36'	12%

2. All driveways which slope toward any street or road at an average grade of six percent within 50 feet of the street line shall be paved, in accordance with the following specifications:

- (a) Base material - a minimum of four inches of small aggregate such as 5A;
- (b) Surface material - Hot Mix Asphalt Mix I-5, two inches thick, compacted.

3. Driveway grades shall meet the design criteria at the street line as set forth in Figure I.

4. The side slopes of driveways shall be topsoiled, seeded, fertilized and mulched to prevent erosion. In addition retaining walls and guiderails may be required by the construction official.

5. The sight distance shall be taken three and one-half feet above a point in the centerline of the proposed driveway, ten feet from the edge of the road, to a point three and one-half feet above the centerline of the approaching lane. There shall be a one foot sight clearance between the sight line and finished grade. All necessary grading and removal of vegetation within the sight triangle shall be indicated on plans to conform with the following criteria:

<u>Design Speed of Road</u>	<u>Required Sight Distance</u>
20 mph	120 feet
25 mph	150 feet
30 mph	200 feet
35 mph	250 feet
40 mph	325 feet
50 mph	475 feet

6. Driveway shall enter roadways at right angles.
 7. All driveways shall provide for an on-site turnaround.
- c. No driveway entrance or exit shall be located within 25 feet of the corner of intersecting roads.
 - d. Driveway crossdrains shall be installed where any driveway crosses a drainage ditch or easement. Crossdrains shall be reinforced concrete pipe not less than 15 inches in diameter or of a size as required by the township engineer, installed and approved prior to the issuance of a certificate of occupancy.
 - e. All driveways shall be designed in accordance with the preceding criteria. Any deviation must be approved by the township engineer or the land use board as the case may be.
 - f. Unless otherwise required by the township engineer or the land use board, all driveways that slope away from the road, or are determined to have no drainage effect on the road, shall be paved with shale, stone or like material for a minimum depth of four inches.
 - g. A driveway access permit application accompanied by the required fee shall be submitted to the Construction Official before work begins.
 - h. Driveway access permit fee shall be fifty (\$50.00) dollars. In addition, if required by the township construction official or the land use board, the applicant shall put a cash deposit, performance bond and/or other contractual guarantee for the restoration of the township streets, shoulders and slopes. In addition, if required by the township construction official or land use board, a cash deposit for inspection fees and professional review fees, if deemed necessary in the particular case, shall be posted in an amount up to five hundred (\$500.00) dollars.
 - i. Unless otherwise required herein, parking areas shall be paved with shale, stone or like material for a minimum depth of four inches.
 - j. Any driveway entrance which crosses a drainage ditch or drainage easement shall have reinforced concrete pipe not less than 15 inches in diameter or of a size as determined by the township engineer installed and approved prior to the issuance of a certificate of occupancy. Approval shall be by the construction official or township engineer.
 - k. Following driveway construction, a New Jersey licensed engineer or land surveyor shall submit an "as-built" driveway plan certifying and showing the following information:
 1. Driveway location from street to dwelling;
 2. Driveway profile from street to dwelling;
 3. Sight distance profiles designed in accordance with subsection 19-2b.5;
 4. Cross drains.
 - l. No more than two single family residential lots may be assessed via a single common driveway egress point. A common driveway shall be constructed to the following standards:
 1. The width shall be 20 feet;
 2. The maximum grade shall be in accordance with subsection 19-2b.1;
 3. That portion of the driveway common to both lots shall be paved for its entire length;
 4. A common driveway shall be constructed with Dense Graded Aggregate base course, four inches thick, and Hot Mix Asphalt, two inches thick, Mix I-5.

Permit Fee _____

Access Permit
This form to be submitted in Duplicate

Block _____
Lot _____

Print or Type

Application made by Phone No.

Address

on behalf of
(Self, Tennant, Leasee)

to construct entrances on the side of
(N, E, S, W) (Street or Road)

at a point about feet of
(Direction) (Residence or Type of Business)

The following information must be supplied:

Frontage or property along roadway Number of drives desired

Distance between drives Width of drives
(At curb or shoulder line)

Do curbs exist? Proposed? Are trees to be removed?

Is there a sidewalk? Proposed? Do catch basins exist?
(If yes, locate on sketch)

Remarks: Give any other details such as pipe sizes for drainage or amount of concrete or fill contemplated, etc.

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NOTE: Attached (2) copies of survey showing the location of the driveway with the frontage, width and dimension of drives; drainage on the roadway and other details necessary for a complete understanding of this request.

IF THIS PERMIT IS GRANTED, I OR WE, AGREE TO COMPLY WITH THE RULES AND REGULATIONS OF THIS TOWNSHIP OF WANTAGE. (See copy of driveway ordinance attached.)

Date Signature
(Applicant)

THIS PERMIT IS GRANTED SUBJECT TO THE COVENANTS, PREMISES, TERMS AND CONDITIONS SET FORTH HEREIN AND MADE A PART OF THIS REVOCABLE PERMISSION OR PRIVILEGE. A COPY OF THE SUPPORTING PLAN SHALL BE AVAILABLE ON THE SITE UNTIL THE PROJECT IS COMPLETED.

CONDITIONS:

Permit No. Date Approved
(Construction Official)

(VOID IF NOT USED WITHIN ONE (1) YEAR FROM DATE OF ISSUE)