

**MINUTES FOR THE ORGANIZATION MEETING OF THE MAYOR AND
COMMITTEE OF THE TOWNSHIP OF WANTAGE, HELD AT THE WANTAGE
TOWNSHIP MUNICIPAL BUILDING, 888 STATE HIGHWAY ROUTE 23,
WANTAGE, N.J., ON JANUARY 7, 2010**

Administrator Clerk Jim Doherty called the meeting to order.

OATH OF OFFICE

Mr. Doherty read the "Statement Of Determination" of the Board of County Canvassers, for the Election held on November 3, 2009.

Mr. Doherty administered the Oath of Office to Committeeman-elect William Gaechter for a three-year term as Committee Member of the Township of Wantage.

ROLL CALL OF TOWNSHIP COMMITTEE MEMBERS FOR THE YEAR 2010

Upon roll call,

Present: William DeBoer, William Gaechter, Clara Nuss

Absent: None

COMMITTEE APPOINTMENT: MAYOR FOR THE YEAR 2010

Mr. Doherty opened the floor for Committee nominations to the position of Mayor for 2010.

Mr. DeBoer moved to name Clara Nuss as Mayor for the year 2010. Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

Mrs. Nuss assumed the Mayor's chair at this time.

OPEN PUBLIC MEETINGS ACT COMPLIANCE

Mayor Nuss stated, "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws of 1975, Chapter 231. It has been properly advertised and certified by the Clerk".

FLAG SALUTE

Mayor Nuss led all persons present in the Pledge of Allegiance to the United States Flag.

COMMITTEE APPOINTMENT: DEPUTY MAYOR FOR THE YEAR 2010

Mayor Nuss opened the floor for nominations to the position of Deputy Mayor for 2010.

Mrs. Nuss moved to name Bill DeBoer to the position of Deputy Mayor for the year 2010.

Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

BOARDS, COMMISSIONS, AND COMMITTEES

LAND USE BOARD

Mayor Nuss announced her appointments to the Land Use Board, as follows:

Bill DeBoer, Class I member, for a term running thru 12/31/10

Edward Vander berg, Class II member, for a term running thru 12/31/10

James Smith, Class IV member, for a term running thru 12/31/13

Paul Grau, Class IV member, for a term running thru 12/31/13

Victoria Gill, Class IV Member filling an open seat for a term running thru 12/31/12

Angelo Cillaroto, Alternate #1, for a term running thru 12/31/10

Joanne Kanapinski, Alternate #2, for a term running thru 12/31/10

Justin Vandergroef, Alternate #3, for a term running thru 12/31/11

Margaret Kolicko, Alternate #4, for a term running through 12/31/11

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Mayor Nuss opened the floor to the Committee, for the Class III appointment to the Land Use Board, for a one-year term running through 12/31/10.

Mayor Nuss moved to appoint Bill Gaechter to the Class III seat on the Land Use Board for the year 2010. Mr. DeBoer seconded the motion. Upon roll call,
Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

BOARD OF RECREATION COMMISSIONERS

Mayor Nuss relinquished her mayoral appointment for members of the Recreation Commission to avoid a potential conflict of interest, asking Deputy Mayor DeBoer to consider these appointments instead, as one of the proposed appointments involves a relative of Mayor Nuss.

Mr. DeBoer announced his appointments for membership to the Board of Recreation Commissioners, as follows:

- Greg Williams, for a term running thru 12/31/2014
- Jen Nuss Cary, for a term running thru 12/31/2014

BOARD OF HEALTH

Mayor Nuss announced her appointment for membership to the Board of Health, as follows:
Deborah Granata, Regular member, for a term running thru 12/31/14

EMERGENCY MANAGEMENT COMMITTEE

Mayor Nuss announced her nominations to the 2010 Emergency Management Committee:

Emergency Management Coordinator	Joseph Konopinski	thru 12/31/12
Deputy Coordinator #1	Edward Vander Berg	thru 12/31/10
Deputy Coordinator #2	Thomas Madsen	thru 12/31/10
F.A.S., EMC member	Michael Puskas	thru 12/31/10
F.A.S., EMC Alternate	Allen Breach	thru 12/31/10
Damage Assessment	Scott Readlinger	thru 12/31/10
Fire Chief, EMC member	Charles Rokosny	thru 12/31/10
Facilities, EMC Member	William Crum	thru 12/31/10
Communications, EMC Member	William Gebhard	thru 12/31/10
DPW Supt., EMC Member	Claude Wagner	thru 12/31/10
Sanitarian, EMC Member	Michael Plaza	thru 12/31/10
Finance/Resource Mgt., EMC Member	Michelle LaStarza	thru 12/31/10
Resource Management	Earl Snook	thru 12/31/10
Mayor, EMC Member	Clara Nuss	thru 12/31/10
Public Information Officer	James Doherty	thru 12/31/10
Media	New Jersey Herald	thru 12/31/10
Evacuation	Leroy Little	thru 12/31/10
Operations, EMC Member	Donald R. Slate	thru 12/31/10
Operations, EMC Member	John Du Pont	thru 12/31/10
Operations, EMC Member	Leo Kinney	thru 12/31/10
Operations, EMC Member	Arthur Laboureur	thru 12/31/10

Mr. DeBoer moved to accept the Mayor's nomination to the Emergency Management Committee, and appoint the individuals named above.

Mr. Gaechter seconded the motion. Upon roll call,
Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

PROFESSIONAL APPOINTMENTS

Mayor Nuss offered her nominations for professional appointments of the Township in 2010 as follows:

Township Public Defender:	James P. Sloan	thru 12/31/10
Township Judge:	Craig Dana – pending confirmation via Governor App	thru 09/30/11
Township Attorney:	Michael Garofalo	thru 12/31/10
Township Bond Counsel:	Edward McManimon	thru 12/31/10
Township Auditor:	Thomas Ferry	thru 12/31/10
Township Architect:	Charles Schaffer	thru 12/31/10
Township Prosecutor:	William Haggerty	thru 12/31/10
Township Engineer:	Harold Pellow	thru 12/31/12

Mr. DeBoer moved to accept the Mayor’s nominations for professional appointments to the individuals named above. Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

MAYOR'S APPOINTMENTS: TOWNSHIP GOVERNMENT

Mayor Nuss presented her nominations for appointment to the various positions of Township Government for the year 2010, as follows:

Subdivision Approval Certification Officer:	James R. Doherty	for calendar year 2010
Recycling Coordinator:	James R. Doherty	for calendar year 2010
Principal Public Works Manager:	James R. Doherty	for calendar year 2010
Assessment Search Officer:	James R. Doherty	for calendar year 2010
Qualified Purchasing Agent:	James R. Doherty	for calendar year 2010
Municipal Affordable Housing Liaison:	James R. Doherty	for calendar year 2010
Public Agency Compliance Officer for Affirmative Action:	James R. Doherty	for calendar year 2010
Municipal Chief Finance Officer:	Michelle LaStarza – 4 year appt thru 12/31/11	for calendar year 2010
PERS/PFRS Certifying Agent:	Michelle LaStarza	for calendar year 2010
Tax Search Officer:	Marcia Snyder	from Jan – June 2010
Tax Search Officer:	Melissa Caton	from July – Dec 2010
Violations Clerk	Marcia Snyder	from Jan – June 2010
Animal Control Officer:	John Abate	for calendar year 2010
Risk Management Consultant:	Scott Readlinger	for calendar year 2010
Health & Dental Benefits Consultant:	Frank Covelli	for calendar year 2010
Mayor’s Representative to SWAC:	Edward Vander Berg	for calendar year 2010
Emergency 911 Coordinator:	Joseph Konopinski	for calendar year 2010

Mr. DeBoer moved to accept the Mayor’s nominations and appoint the individuals named above. Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

OPEN SPACE ADVISORY COMMITTEE

Mayor Nuss presented her nominations for appointment to the Open Space Advisory Committee for the year 2010 as follows:

- Mr. Michael Garrett, 98 Pond School Road
- Mr. Parker Space, 218 Route 519
- Mr. Scott Sargent, 50 Dyer Road
- Mr. Rudy Solar, 152 Mount Salem Road
- Mr. Thomas P. Davis, 63 Walnut Street
- Ms. Diane Snure, 150 Mt. Salem Road
- Mr. Kenneth Nelson, 2 Volcanic Hill Road
- Mr. Douglas Ricker, Beemer Road

Mr. Gaechter moved to accept the Mayor’s nominations and appoint the individuals named above. Mr. DeBoer seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

RECOGNITION OF LINE OFFICERS

At this time, Mayor Nuss recognized the 2010 Line Officers present, representing the Wantage Fire Department and Wantage First Aid Squad. Mr. Doherty administered the Oath of Office to the Line Officers present for the Fire Department: Charlie Rokosny, Chief; John Cannici, Deputy Chief; Jon Morris, 1st Assistant Chief, Beemerville, Justin Vander Groef, Chief, Beemerville; John DuPont, Captain Colesville; Mark Snook, 1st Lieutenant, Beemerville; March Blaine, 1st Lieutenant, Colesville; Joe Vallone, Fire Police Lieutenant, Colesville; Bob Viggiano, Department Safety Officer, Colesville. Officers present for the Wantage First Aid Squad: Michael Puskas, Captain; Michael Puskas, 1st Lieutenant; Amy Cook, 2nd Lieutenant; Cathy Toth, Training Officer; Stan Gardner, President; Stan Gardner, Joyce Breach, Chief Financial Officer and Treasurer; Krina Hemsworth, Secretary and William DeBoer, Engineer.

The members of the governing body and the audience joined with Mayor Nuss in a round of applause for the efforts and accomplishments of Wantage Township's emergency responders.

APPROVAL OF CONSENT AGENDA

Mayor Nuss requested that the Committee review the Consent Agenda. There being no one present wishing an item on the consent agenda to be discussed and considered separately, the governing body approved the consent agenda as follows.

PROFESSIONAL SERVICES RESOLUTION

Mr. DeBoer moved to adopt A PROFESSIONAL SERVICES resolution as per the following:

WHEREAS, N.J.S.A. 40A:11-5 et. seq. Allows for a municipality to award a contract without public advertising for bids and bidding thereof under certain circumstances, and

WHEREAS, the Township has a need for assistance during the course of this calendar year involving various professional services, and

WHEREAS, the services being solicited are essential to the security of the community, and

WHEREAS, the contract award for these services complies with requirements set forth by N.J.S.A.19:44A-20.4 et seq., as shown on the attached Pay to Play Compliance Statement; and

WHEREAS, the governing body of the Township of Wantage is of the opinion that the circumstances for professional service contractual arrangements, as required by NJSA 40A:11-5(1) are satisfied in this situation,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Wantage, in the County of Sussex, New Jersey, that the following contracts be and they are hereby approved without the need for public advertisement of bids and bidding thereof:

Awarded to: Michael Garofalo, of the law firm Laddey Clark & Ryan of Sparta, NJ

Services: Township Attorney

Duration: calendar year of 2010

Amount: Varies based on service per fee schedule attached to contract

Awarded to: Edward McManimon, of the law firm McManimon & Scotland of Newark, NJ

Services: Township Bond Counsel.

Duration: calendar year of 2010.

Amount: Varies based on service per fee schedule attached to contract

Awarded to: Harold E. Pellow of the Firm of Harold E. Pellow and Associates of Augusta, NJ

Services: Township Engineer.

Duration: calendar year of 2010 thru 2009.

Amount: Varies based on service per fee schedule attached to contract

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Professional Services Resolution, Continued:

Awarded to: Thomas Ferry, of the Accounting & Auditing firm Ferraioli, Wielkotz, Cerullo & Cuva of Newton, N.J.
Services: Township Auditor.
Duration: calendar year of 2010.
Amount: Varies based on service per fee schedule attached to contract

Awarded to: William Haggerty, of the firm Dolan & Dolan of Newton, N.J.
Services: Township Prosecutor.
Duration: calendar year of 2010.
Amount: Varies based on service per fee schedule attached to contract

Awarded to: Frank Covelli, of Professional Insurance Associates, Inc. of Carlstadt, N.J.
Services: Health and Dental Benefits Consultant
Duration: calendar year of 2010.
Amount: Commission based on service agreement with North Jersey HIF

Awarded to: Scott Readlinger of Hale Insurance of Wantage, N.J.
Services: Risk Management Consultant
Duration: calendar year of 2010.
Amount: Commission based on service contract with Statewide Insurance Fund

Awarded to: Charles Schaffer of Charles Schaffer Associates of Newton, N.J.
Services: Architect Consultant
Duration: calendar year of 2010.
Amount: Varies based on service per fee schedule attached to contract

Awarded to: James Sloan, Esq., of Allamuchy, N.J.
Services: Public Defender
Duration: calendar year of 2010.
Amount: \$3000 stipend

BE IT FURTHER RESOLVED, in accordance with the requirements of N.J.S.A. 40A:11-5, the Township Clerk is hereby directed to post a copy of this resolution on the bulletin board of the Township Hall, and publish a brief public notice stating the nature, duration, service and amount of the contracts herein awarded, and stating that said contract and this resolution are on file and available for public inspection in the office of the Municipal Clerk.

Mr. Gaechter seconded the motion. Upon roll call,
Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

TEMPORARY BUDGET

Mr. DeBoer moved to adopt the 2010 local temporary budget for the Township of Wantage, as follows:

WHEREAS, N.J.S.A. 40A:4-1 et seq. deals with state regulation of local budget matters and these regulations require a temporary budget be adopted covering the first quarter of the fiscal year, and

WHEREAS, the total appropriations exclusive of capital improvements, debt service, deferred charges and reserve for uncollected taxes amounted to \$4,508,761 in the 2009 municipal budget,

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Wantage, County of Sussex, State of New Jersey that the 2010 temporary budget be adopted in the amount of \$375,730 per month until such time as the 2010 budget is finally adopted.

BE IT FURTHER RESOLVED, by the governing body of the Township of Wantage, County of Sussex, State of New Jersey that the 2010 temporary Water/Sewer budget be adopted in the amount of \$17,020 per month until such time as the 2010 budget is finally adopted.

BE IT FURTHER RESOLVED, by the governing body of the Township of Wantage, County of Sussex, State of New Jersey that the 2010 temporary Open Space budget be adopted in the amount of \$1,418 per month until such time as the 2010 budget is finally adopted.

Mr. Gaechter seconded the motion. Upon roll call,
Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

RATES OF INTEREST

Mr. DeBoer moved to establish the rate of interest to be charged for non-payment of taxes and utilities, as per the following resolution:

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, and allows an additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Wantage, in the County of Sussex, New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00, becoming delinquent after the due date, and if the total amount due on December 31, is in excess of \$10,000.00, an additional penalty of 6% shall be charged against the delinquency.
2. There will be a ten (10) day grace period for quarterly tax payments. However, any payments not paid within the ten day grace period will be charged interest from the due date.
3. The Tax Collector is hereby authorized to proceed in accordance with N.J.S.A. 54:4-123, "Receiver of Rents and Income from Real Property in the Municipality for Collection and Satisfaction of Delinquent Taxes", as provided by statute, for collection of delinquent taxes.
4. The Township Clerk shall provide a certified copy of this resolution to the Tax Collector, Township Attorney, and Township Auditor for the Township of Wantage.

Mr. Gaechter seconded the motion. Upon roll call,
Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

OVERPAYMENT/UNDERPAYMENT OF TAXES

Mr. DeBoer moved to authorize as follows:

BE IT RESOLVED, by the Mayor and Committee of the Township of Wantage, in the County of Sussex, New Jersey, that the Tax Collector be and she is hereby authorized to cancel of record any overpayment or underpayment of taxes and/or utilities in the amount of \$10.00 or less for the calendar year 2010, in accordance with the provisions of N.J.S.A 40A:5-17.1.

Mr. Gaechter seconded the motion. Upon roll call,
Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

CASH MANAGEMENT PLAN

Mr. DeBoer moved to adopt the Cash Management Plan of the Township of Wantage for 2010. Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

OFFICIAL DEPOSITORIES

Mr. DeBoer moved to designate banks as the Official Depositories for Township funds in 2010, as per the following resolution:

BE IT RESOLVED, by the Mayor and Committee of the Township of Wantage, in the County of Sussex, New Jersey, that the following Banks be and they are hereby designated as depositories for the funds of the Township of Wantage for the calendar year 2010: New Jersey Cash Management Fund, Chase Bank, Sussex Bank, Lakeland State Bank, Commerce Bank; and

BE IT FURTHER RESOLVED, that the Chief Finance Officer of the Township of Wantage be and she is hereby authorized to invest and reinvest the Township's Funds in the above-designated official depositories, in accordance with the statutory duties of the office of Chief Finance Officer and the Municipal Ordinances governing said duties.

Mr. Gaechter seconded the motion. Upon roll call,
Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

MEETING DATES

Mr. DeBoer moved to establish the **MAYOR AND COMMITTEE OF THE TOWNSHIP OF WANTAGE SCHEDULE OF 2010 MEETINGS AND FIRST 2011 REGULAR MEETING**, as follows:

LOCATION: Wantage Township Municipal Building, 888 Route 23, Wantage, New Jersey 07461

<u>DATE:</u>	<u>TYPE OF MEETING</u>	<u>TIME</u>
January 7, 2010	Organization Meeting	7:00 p.m.
thereafter.	Regular Meeting	immediately
January 15, 2010	Budget Work Session & Bill Payment	9:00 a.m.
January 22, 2010	Budget Work Session	9:00 a.m.
January 28, 2010	Regular Meeting	7:00 p.m.
February 5, 2010	Budget Work Session	9:00 a.m.
February 11, 2010	Regular Meeting	7:00 p.m.
February 25, 2010	Regular Meeting	7:00 p.m.
March 11, 2010	Regular Meeting	7:00 p.m.
March 25, 2010	Regular Meeting	7:00 p.m.
April 8, 2010	Regular Meeting	7:00 p.m.
April 29, 2010	Regular Meeting	7:00 p.m.
May 13, 2010	Regular Meeting	7:00 p.m.
May 27, 2010	Regular Meeting	7:00 p.m.
June 10, 2010	Regular Meeting	7:00 p.m.
June 24, 2010	Regular Meeting	7:00 p.m.
July 8, 2010	Regular Meeting	7:00 p.m.
August 12, 2010	Regular Meeting	7:00 p.m.
September 9, 2010	Regular Meeting	7:00 p.m.
September 23, 2010	Regular Meeting	7:00 p.m.
October 14, 2010	Regular Meeting	7:00 p.m.
October 28, 2010	Regular Meeting	7:00 p.m.
November 11, 2010	Regular Meeting	7:00 p.m.
December 9, 2010	Regular Meeting	7:00 p.m.
Thursday, January 6, 2011	Organization Meeting	7:00 p.m.

Mr. Gaechter seconded the motion. Upon roll call,
Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

OPEN PUBLIC MEETINGS ACT COMPLIANCE

Mr. DeBoer moved to approve a resolution of compliance with the Provisions of the Open Public Meetings Act for 2010, as per the following resolution:

WHEREAS, the Mayor and Committee of the Township of Wantage desire to continue to keep the public informed of its activities and comply with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.,

NOW, THEREFORE, BE IT RESOLVED,

- (A) The Mayor and Committee of the Township of Wantage, in the County of Sussex, New Jersey, hereby announce that they shall hold their regular 2010 meetings and the 2009 Organization Meeting at the Municipal Building, 888 State Highway Route 23, in the Township of Wantage at the dates and times set forth on the schedule attached hereto and made a part hereof.
- (B) The newspapers, to which all notices required by the aforesaid Act are to be sent, shall be the New Jersey Herald, and the Newark Star Ledger.
- (C) The public place at which all notices shall be posted shall be the bulletin board situated in the Wantage Municipal Building.
- (D) Any person requesting copies of any regular meeting schedule or revision and any advance written notice of any regular, special or rescheduled meeting, in accordance with the aforesaid act, shall be charged in accordance with the existing fee schedule of the Township of Wantage for each and every notice to be so mailed. No notice shall be mailed to any person unless prepayment of the aforesaid annual charge has been received. The Clerk, upon request for notice of regular and special meeting shall estimate the number of special meetings to be called, based on the previous year, and require of person(s) seeking notice, to deposit the appropriate sum with the Clerk. If said sum be expended at the rate set forth, applicants will be requested by the Township Clerk to deposit a reasonable sum for additional notices. No refunds will be made of unexpended amounts. Notwithstanding the foregoing, any notices requested by the news media shall be mailed to the news media, free of charge.
- (E) The rules of procedure by which this body operates are hereby amended to provide that at the commencement of every meeting, the presiding person shall announce publicly, and shall cause to be entered in the Minutes, a statement to the effect that adequate notice of the meeting has been provided, specifying the time, place and manner in which such notice was provided; or, if adequate notice was not provided, the nature of the urgency and importance of the matter to be discussed and the substantial harm to the public interest likely to result in the event of a delay; that the meeting will be limited to discussion of such matter of urgency and importance; the time, place and manner in which notice of the meeting was provided; and either that the need for such a meeting could not reasonably have been foreseen at the time when adequate notice could have been provided and specifying the reason why such could not have been foreseen or alternately that such need could have reasonably been foreseen at a time when adequate notice could have been provided, that such notice was not provided and the reason therefore.
- (F) The Clerk shall forthwith post a copy of this resolution and schedule included herewith upon the bulletin board of the Municipal Building and transmits copies thereof to the newspapers designated herein.

Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

OFFICIAL SIGNATORIES

Mr. DeBoer moved to establish the official signatories authorized individuals for withdrawal of funds from Township Depositories, as follows:

BE IT RESOLVED, by the Mayor and Committee of the Township of Wantage, in the County of Sussex, New Jersey, that the following Township Officials are hereby designated as those authorized to sign checks and warrants for the withdrawal of funds from the official depositories of the Township of Wantage for the year 2010: Mayor Clara Nuss (and/or Deputy Mayor Bill DeBoer); Administrator Clerk James Doherty; Chief Finance Officer Michelle La Starza

Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

OFFICIAL NEWSPAPERS

Mr. DeBoer moved to designate the New Jersey Herald, the New Jersey Sunday Herald, and the Newark Star Ledger as official newspapers of the Township of Wantage for the year 2010.

Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

DEFENSE AGAINST TAX APPEALS

Mr. DeBoer moved to authorize the Township Attorney and the Township Tax Assessor to defend the Township of Wantage against all tax appeals filed during calendar year 2010, as per the following resolution

BE IT RESOLVED, by the Mayor and Committee of the Township of Wantage, in the County of Sussex, New Jersey, that the Township Attorney Michael Garofalo, and the Township Tax Assessor Melissa Rockwell, be and they are hereby officially authorized to represent the Township of Wantage for Tax Appeals filed for 2010, for the purpose of correcting the Township of Wantage Tax List including but not limited to rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct the assessment for the Township of Wantage,

BE IT FURTHER RESOLVED that the Township Attorney and the Township Tax Assessor be and they are hereby designated as the agents of the Township of Wantage for the purpose of entering into and signing settlements of the foregoing matters by stipulation.

BE IT FURTHER RESOLVED, that the Township Attorney and the Township Tax Assessor shall be compensated for their services in the defense and representation of the Township, with respect to Tax Appeals filed for 2010, in accordance with the existing employment contract on file for the Township Attorney and Township Tax Assessor, respectively, in effect for calendar year 2010.

Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

ESTABLISHING LEGAL HOLIDAYS FOR 2010

Mr. DeBoer moved to establish Legal Holidays to be observed within the Township of Wantage for calendar year 2010, as per the following resolution

BE IT RESOLVED, by the Township Committee of the Township Of Wantage, that the following dates shall be recognized as official Township Holidays for calendar year 2010, during which municipal offices shall be closed to the public in recognition of the said Holidays:

- | | |
|------------------------------|----------------------------|
| Friday, January 1, 2010: | New Year's Day |
| Monday, January 18, 2010: | Martin Luther King Jr. Day |
| Monday, February 15, 2010: | President's Day |
| Friday, April 2, 2010: | Good Friday |
| Monday, May 31, 2010: | Memorial Day |
| Monday, July 5, 2010: | Independence Day Observed |
| Monday, September 6, 2010: | Labor Day |
| Monday, October 11, 2010: | Columbus Day |
| Thursday, November 25, 2010: | Thanksgiving Day |
| Friday, November 26, 2010: | Day after Thanksgiving |
| Friday, December 24, 2010: | Christmas Eve |
| Friday, December 31, 2010: | New Year's Eve |

Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

INSURANCE BONDS FOR 2010

Mr. DeBoer moved to approve the Insurance Bonds for various municipal officials and the Blanket Bond covering all Bondable officials for calendar year 2010. Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

PURCHASING AUTHORITY OF THE ADMINISTRATOR CLERK

Mr. DeBoer moved to authorize the Administrator Clerk to have discretionary spending authority of up to \$5,000 on any given purchase or project during calendar year 2010, with any proposed expenditure above this amount being brought to the governing body for authorization prior to the issuance of a purchase order.

Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

STATEWIDE INSURANCE FUND REPRESENTATIVE FOR 2010

Mr. DeBoer moved to confirm the Administrator Clerk as the Wantage Township Commissioner for the Statewide Insurance Fund for calendar year 2010.

Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

SAFETY/LOSS PREVENTION REPRESENTATIVE FOR 2010

Mr. DeBoer moved to confirm the Administrator Clerk as the Wantage Township Safety & Loss Prevention Representative for the Statewide Insurance Fund for calendar year 2010.

Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

AUTHORIZING THE TREASURER TO PAY BILLS BETWEEN MEETINGS

Mr. DeBoer moved to authorize the Treasurer to pay bills involving statutory requirements and contractual obligations, as of their due dates, rather than waiting until the next available regularly scheduled meeting, as per the following resolution:

WHEREAS, all claims of payment by the Township Of Wantage, County of Sussex, State of New Jersey, are required to be first submitted to the Township Committee for consideration before payment is made, and

WHEREAS, due to the nature of certain claims, and timing of the particular meeting involved, certain claims should be paid when presented which are statutory and regular in nature, rather than held for the next meeting of the Township Committee due to the nature of said bills,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township Of Wantage, as follows:

1. The Township Of Wantage does hereby approve of the payment between meetings of the following enumerated claims for payment, when the same are presented to the Township Committee and Chief Finance Officer of the Township Of Wantage:
 - a. Township of Wantage payroll accounts and payroll agency accounts
 - b. Sussex/Wantage Regional Board of Education
 - c. High Point Regional High School
 - d. Sussex County Treasurer (County Taxes only)
 - e. Banks for investment purposes, interfund transfers, and/or debt service payment
 - f. Township Attorney (normal retainer)
 - g. Township Auditor (normal retainer)
 - h. Land Use Board Attorney (normal retainer)
 - i. Township Prosecutor (normal retainer)
 - j. Telephone Utility Companies (normal monthly billings)
 - k. Health Benefits premiums and Dental Insurance premiums
 - l. Life Insurance premiums
 - m. U.S. Postmaster and/or Sussex/Wantage Postmaster
 - n. Electric Utility Companies (normal monthly billings)
 - o. Petty Cash
 - p. Insurance Advisors and Premiums
 - q. Reissue of checks after a stop payment has been enforced
 - r. Sussex County – Permit Fees and Application Fees
 - s. 10% Bid Bond Returns
 - t. Sussex County Municipal Utilities Authority bills
 - u. State of New Jersey - Application Fees, Permit Fees, NJDEP License Fees, State Surcharges
 - v. Payments to Contractors of Capital Projects subject to Prompt Payment of Construction Contracts Legislation, P.L.2006, c.96
2. That the Chief Finance Officer be and she is hereby authorized and directed to prepare the proper vouchers for payment of the above recited accounts when the same is properly presented to her for payment, and that thereafter said clam shall be listed on the List of Bills to be approved by the Township Committee.
3. A certified copy of this resolution shall be forwarded to the Chief Finance Officer and to the Township Auditor of the Township Of Wantage.

Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

MAYOR'S STATEMENT

Mayor Nuss thanked the Director and Deputy Director of the Sussex County Board of Freeholders, Jeff Parrott and Hal Wirths for attending and for all their help at the county level. Mayor Nuss addressed the Committee and the public with remarks concerning priorities and goals for the Township of Wantage in 2010. Mayor Nuss indicated that she is thankful and honored for the opportunity to serve as Mayor of Wantage Township. Mayor Nuss feels the biggest challenge will be the budget. This Committee will do the best for Wantage Township and keep taxes as low as possible in these difficult times. Mayor Nuss has a positive outlook that the economy will turn around. Mayor Nuss would like to continue to work with the County DARE Program and regional schools to be proactive in keeping drugs out of Wantage Township. Mayor Nuss stated that it has been a pleasure to serve with Bill DeBoer and Parker Space.

COMMITTEE COMMENTS

Mr. DeBoer thanked the Freeholders for their support and for coming this evening. Mr. DeBoer congratulated Mr. Gaechter on his position and looks forward to working with him. Mr. DeBoer congratulated Clara Nuss, the first woman Mayor of Wantage Township and thanked Parker Space for his years of service. Mr. DeBoer agreed that this will be a tough budget year, but feels this governing body will prepare a fair budget without cutting essential services to the residents.

Mr. Gaechter thanked his family, his wife Wendy, daughter Colissa and son Cameron. Without their support, and the support of the residents he would not have this unique opportunity to serve the Township. Mr. Gaechter stated that he grew up here and it is truly an honor to represent the people of this Township. Mr. Gaechter congratulated Clara on her appointment as Mayor and stated that he has been forewarned that this will be an extremely difficult year for the budget, but plans to roll up his sleeves and work hard for the residents. Mr. Gaechter also thanked the Freeholders and looks forward to having a great year.

OPEN PUBLIC SESSION

Mayor Nuss opened the meeting to the public, for any questions or comments involving the good and welfare of the community.

Mr. Wirths expressed Freeholder Rich. Zeoli's congratulations and regrets that he could not attend this evening as he was covering another reorganization meeting.

There being no one else present wishing to address the governing body at this time, Mayor Nuss thanked the public for attending the meeting and closed the meeting to the public.

There being no further items before the governing body for their consideration at this time, Mr. DeBoer moved to adjourn the Organization meeting.

Mr. Gaechter seconded the motion. Upon roll call,

Ayes: DeBoer, Nuss, Gaechter Nays: None Abstain: None Absent: None

Mayor Nuss declared this meeting to be adjourned and requested a short recess before beginning the regular meeting.

Respectfully submitted,

James R. Doherty,
Administrator Clerk