

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP
OF WANTAGE, HELD AT THE WANTAGE TOWNSHIP BUILDING, 888 STATE ROUTE 23,
WANTAGE, NJ, HELD AT 7:00 P.M. ON
JANUARY 24, 2019**

Mayor Bassani called the meeting to order at 7:00 p.m. and requested that the Clerk call the roll. Upon roll call, the following members of the governing body were present: Mayor Ronald Bassani, Deputy Mayor Jonathan Morris and Committeeman William Gaechter. Also, present: Administrator/Clerk Debra Millikin and Mr. Glenn Kienz, Esq.

Mayor Bassani stated, "This meeting is being held in compliance with the provisions of the Open Public Meeting Act, P.L. 1975, Chapter 231. It has been properly noticed and certified by the Clerk."

CONSENT AGENDA

Mayor Bassani requested a motion to approve Resolution #19-2019 to Resolution #27-2019, monthly reports for December 2018 for: Board of Health, Clerk, Construction, Housing, Property Maintenance, Registrar, Tax Collector and Zoning Report with removal of PO #15883 for Bassani Power Equipment LLC., in the amount of \$294.73.

A motion was made by Mr. Gaechter and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #19-2019

AUTHORIZE EXECUTION OF SHARED SERVICE AGREEMENT FOR TAX COLLECTION WITH BOROUGH
OF FRANKLIN FOR 2019, 2020 and 2021

WHEREAS, the Borough of Franklin desires to enter into a shared service agreement with the Township of Wantage for Tax Collection for 2019, 2020 and 2021; and

WHEREAS, the annual fee for the calendar year 2019 is \$30,000, calendar year 2020 is \$30,600 and calendar year 2021 is \$31,212; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Town of Wantage, Sussex County, New Jersey that the Mayor and Municipal Clerk are authorized to execute an agreement for Tax Collector with Borough of Franklin for the calendar year 2019, 2020 and 2021.

TOWNSHIP OF WANTAGE

RESOLUTION #20-2019

AUTHORIZE EXECUTION OF SHARED SERVICE AGREEMENT FOR ANIMAL CONTROL AND POUND
SERVICES WITH TOWNSHIP OF MONTAGUE FOR 2019

WHEREAS, the Township of Montague desires to enter into a shared service agreement with the Township of Wantage for animal control and pound services for 2019; and

WHEREAS, the annual fee for the calendar year 2019 is \$12,816.00; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Town of Wantage, Sussex County, New Jersey that the Mayor and Municipal Clerk are authorized to execute an agreement for animal control and pound services with Township of Montague for the calendar year 2019.

TOWNSHIP OF WANTAGE

RESOLUTION #21-2019

AUTHORIZE EXECUTION OF SHARED SERVICE AGREEMENT FOR ANIMAL CONTROL AND POUND SERVICES WITH BOROUGH OF BRANCHVILLE FOR 2019

WHEREAS, the Borough of Branchville desires to enter into a shared service agreement with the Township of Wantage for animal control and pound services for 2019; and

WHEREAS, the annual fee for the calendar year 2019 is \$2,759.00; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Town of Wantage, Sussex County, New Jersey that the Mayor and Municipal Clerk are authorized to execute an agreement for animal control and pound services with Borough of Branchville for the calendar year 2019.

TOWNSHIP OF WANTAGE

RESOLUTION #22-2019

AUTHORIZE EXECUTION OF SHARED SERVICE AGREEMENT FOR ANIMAL CONTROL AND POUND SERVICES WITH TOWNSHIP OF ANDOVER FOR 2019

WHEREAS, the Township of Andover desires to enter into a shared service agreement with the Township of Wantage for animal control and pound services for 2019; and

WHEREAS, the annual fee for the calendar year 2019 is \$9,147.00; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Town of Wantage, Sussex County, New Jersey that the Mayor and Municipal Clerk are authorized to execute an agreement for animal control and pound services with Township of Andover for the calendar year 2019.

TOWNSHIP OF WANTAGE

RESOLUTION #23-2019

RESOLUTION ACCEPTING AS FINAL AND COMPLETE MILLING AND PAVING, LINE STRIPING, AND BICYCLE SAFE GRATES, TYPE N CURB BACKS & CURB BACK BOLT SETS FOR NEWMAN ROAD

WHEREAS, the Township of Wantage awarded a contract the milling and paving of Newman Road on June 28, 2018 to Tilcon New York, Inc.; and

WHEREAS, the Township of Wantage awarded a contract for line striping of Newman Road on June 28, 2018 to Denville Line Painting, Inc.; and

WHEREAS, the Township of Wantage awarded a contract for bicycle safe grates, type N curb backs and curb back bolt sets for Newman Road on June 28, 2018

WHEREAS, the Town Engineer, Harold E. Pellow, of Harold E. Pellow & Associates, recommends in his letter dated January 3, 2019, that the project be accepted as final and complete for the milling and paving, line striping and bicycle safe grates, type N curb back and curb back bolt sets for Newman Road; and

NOW, THEREFORE BE IT RESOLVED, that by the Township Committee of the Township of Wantage, County of Sussex that it hereby accepts the milling and paving, line striping and bicycle safe grates, type N curb back and curb back bolt sets for Newman Road as final and complete.

TOWNSHIP OF WANTAGE

RESOLUTION #24-2019

RESOLUTION ACCEPTING AS FINAL AND COMPLETE MILLING AND PAVING, LINE STRIPING, AND BICYCLE SAFE GRATES, TYPE N CURB BACKS & CURB BACK BOLT SETS FOR SHERMAN RIDGE ROAD

WHEREAS, the Township of Wantage awarded a contract the milling and paving of Sherman Ridge Road on June 28, 2018 to Tilcon New York, Inc.; and

WHEREAS, the Township of Wantage awarded a contract for line striping of Sherman Ridge Road on June 28, 2018 to Denville Line Painting, Inc.; and

WHEREAS, the Township of Wantage awarded a contract for bicycle safe grates, type N curb backs and curb back bolt sets for Sherman Ridge Road on June 28, 2018

WHEREAS, the Town Engineer, Harold E. Pellow, of Harold E. Pellow & Associates, recommends in his letter dated January 3, 2019, that the project be accepted as final and complete for the milling and paving, line striping and bicycle safe grates, type N curb back and curb back bolt sets for Sherman Ridge Road; and

NOW, THEREFORE BE IT RESOLVED, that by the Township Committee of the Township of Wantage, County of Sussex that it hereby accepts the milling and paving, line striping and bicycle safe grates, type N curb back and curb back bolt sets for Sherman Ridge Road as final and complete.

TOWNSHIP OF WANTAGE

RESOLUTION #25-2019

RESOLUTION APPROVING BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Township Committee of the Township of Wantage in the County of Sussex that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in 2018 and 2019 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

TOWNSHIP OF WANTAGE

RESOLUTION #26-2019

AUTHORIZING REFUND FOR RICHARD & LINDA HOFMANN, BLOCK 121,
LOT 15.32, 51 MORGAN DRIVE

WHEREAS, the Tax Collector has recommended the Mayor and Committee of the Township of Wantage reimburse funds for a tax overpayment.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wantage, County of Sussex, does hereby authorize the refund of

\$3,180.96 to Richard & Linda Hofmann, Block 121 Lot 15.32 for overpayment on 51 Morgan Drive.

TOWNSHIP OF WANTAGE

RESOLUTION #27-2019

AUTHORIZE EXECUTION OF A MUTUAL AID AGREEMENT WITH THE COUNTY OF SUSSEX OFFICE OF
EMERGENCY MANAGEMENT

WHEREAS, the Township of Wantage desires to enter into a mutual aid agreement with the County of Sussex Office of Emergency Management for assistance in emergency situations; and

WHEREAS, the term of this agreement is for a three-year period; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Town of Wantage, Sussex County, New Jersey that the Mayor and Municipal Clerk are authorized to execute a mutual aid agreement with the County of Sussex Office of Emergency Management for assistance during emergency situations.

Mayor Bassani requested a motion to approve payment of PO #15883 for Bassani Power Equipment LLC., in the amount of \$294.73.

A motion was made by Mr. Gaechter and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Gaechter, Morris Nays: None Absent: None Abstain: None

REPORTS

Clerk/Administrator – Mrs. Millikin stated thanks to the DPW who were busy last weekend with the winter storm that came into the area. The guys were busy placing material on the roads from Saturday evening till Sunday afternoon. She advised most likely the crew will be back out tonight due to the drop in the temperature.

Mrs. Millikin advised that she is planning to have a draft budget for the Committee to review by next Friday. She will be e-mailing out some dates to establish some budget meetings to review the draft and then bring some departments in for discussion.

Mrs. Millikin provide an update on the Berry Road parcel. Ecolsciences has contacted NJDEP regarding he final items needed to be completed in the environmental report. She advised that she submitted the disposal receipts for the debris removed from the property. Mrs. Millikin asked Mr. Kienz if he has a closing date. Mr. Kienz stated no and would follow up with the closing.

Mrs. Millikin provided an update on RER. She has been in contact with Vincent McDermott from NJDEP over the past two weeks getting information from the Township regarding the Fire Department calls on site. She advised she also received an e-mail today from the Legislative District 24 Office indicating the NJDEP would be sending a letter to the Township and the Legislative Office to meet on the RER matter. As she received more information, she will advise the Committee.

Attorney – none.

Mayor/Committee – Mayor Bassani stated he attended the Recreation Meeting last evening. Christy Tuper is the new Chairperson and Warren Wisse is the Vice Chairperson. The Recreation Committee has a very aggressive schedule. Most is consistent with what has gone on in the past. Wantage Day looks like a Fall Festival. Mayor Bassani stated he committed support by the Committee.

Mr. Morris – none.

Mr. Gaechter - none.

OLD BUSINESS - none

NEW BUSINESS

Proclamation – Gregory Williams.

Mayor Bassani read the Proclamation for Mr. Williams and presented to Mr. Williams.

PROCLAMATION

WHEREAS, LIEUTENANT GREGORY WILLIAMS dedicated 15 years of service and commitment to the Township of Wantage and Recreation Committee and lead as President of the Recreation Committee for 7 of those years; and

WHEREAS, Lt. Williams not only served the local community, he served his country and continues to serve through the United States Navy, completing 3 tours overseas. On May 6, 2006, while stationed at Camp Arifjan in Kuwait, Lieutenant Williams requested to have the American flag flown in honor of Wantage Township. That flag returned home with him and is on display at the Wantage Township Municipal Building with a proclamation; and

WHEREAS, Lt. Williams saw an opportunity to honor our servicemen and designed the Wantage Township Veterans Memorial in Woodbourne Park. To raise funds for this memorial, he co-founded the Veterans Car Show to bring his vision to reality. The Veterans Memorial was dedicated in 2010 and the car show's success allowed it to continue yearly and raise money for other local veteran organizations; and

WHEREAS, Lt. Williams secured the World Trade Center steel beam, located at Woodbourne Park, that serves as a memorial to first responders who gave their lives aiding others on September 11, 2001. That memorial was dedicated on September 11, 2015; and;

WHEREAS, Lt. Williams worked on projects beyond recreation events through volunteering his time, securing donations and volunteers for such things as re-roofing the bathrooms at Lott Road park and the memorial to honor the former township administrator; and

WHEREAS, Lt. Williams has been an integral part of growing the recreation events and such a fine record of accomplishment is worthy of praise and recognition;

BE IT FURTHER PROCLAIMED that the entire Wantage Community is hereby encouraged to join in the recognition of his fine accomplishments.

2nd Reading and Public Hearing

Mayor Bassani stated a motion is in order to adopt on final reading Ordinance #2019-01 AN ORDINANCE AND AGREEMENT FOR APPOINTMENT OF ENGINEER FOR CALENDAR YEAR 2019, 2020 & 2021.

Mayor Bassani opened the hearing to the public. No public coming forward the public hearing was closed for this ordinance.

A motion was made by Mr. Morris and seconded by Mr. Gaechter.

Ayes: Gaechter, Morris, Bassani Nays: None Absent: None Abstain: None

ORDINANCE # 2019-01

AN ORDINANCE AND AGREEMENT FOR THE APPOINTMENT OF ENGINEER FOR CALENDAR YEARS 2019, 2020 & 2021

WHEREAS, municipal engineering services is a professional service as defined by the Local

Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5 (1)(a)(i) and

WHEREAS, Debra Millikin, the Township of Wantage's Qualified Purchasing Agent, has determined the services will exceed \$17,500 each year; and

WHEREAS, Harold E. Pellow & Associates, Inc., provides general, planning board, general capital, stormwater, and dam engineering for the Township of Wantage;

WHEREAS, Harold E. Pellow & Associates, Inc., in the aggregate is expected to exceed the pay to play threshold of \$17,500 each year; and

WHEREAS, the Chief Financial Officer hereby certifies that subject to the Governing Body appropriating sufficient funds in the 2019, 2020 and 2021 Temporary and Permeant budgets, encumbering Harold E. Pellow's hourly rate ; and

NOW THEREFORE BE IT ORDAINED, that the Township Committee of the Township of Wantage hereby authorizes the Mayor and Municipal Clerk to execute an agreement with Harold E. Pellow & Associates, Inc., for services as Municipal Engineer for calendar year 2019, 2020 and 2021:

- 1) The Mayor and Municipal Clerk of the Township of Wantage are hereby authorized and directed to execute a duplicate of this Ordinance which shall act as the authorization and agreement between the Township of Wantage and Harold E. Pellow & Associates, Inc., providing for his retention as Municipal Engineer for the Township of Wantage for calendar years 2019, 2020 and 2021 .
- 2) The services to be rendered by Mr. Pellow shall be on an hourly basis on an "as needed" requirement, as sought by the Township of Wantage at a rate of \$130.00 per hour.
- 3) This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-1(1)(a) of the Local Public Contracts Law, because Mr. Pellow is a licensed engineer of the State of New Jersey and, as such, is duly qualified as a professional to carry out the subject services which are expressly exempt from the Local Public Contracts bidding requirements.
- 4) Political Contribution Disclosure. This contract has been awarded to Harold E. Pellow & Associates, Inc., based on the merits and abilities of Mr. Pellow to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44-20.4 et seq. As such, the undersigned does hereby attest that he and all those who control in the excess of 10% of the engineering firm in which he is a member has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44a-8 or 19:44a-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Wantage, County of Sussex if a member of that political party is serving an elective public office of that Township when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township when the contract is awarded.

- 5) The maximum dollar value is based on a reasonable estimate of goods or services required over the contract term, and the Township is not obligated to spend that amount.
- 6) Notice of this action shall be published once in the New Jersey Herald.

BE IT FURTHER ORDAINED that a certified copy of this ordinance be kept on file and available for public inspection in the Municipal Clerk's Office.

Mayor Bassani state a motion is in order to adopt on final reading Ordinance #2019-02 ORDINANCE APPROPRIATING THE SUM OF \$36,150 FOR DEMOLITION OF 173 CLOVE ROAD.

Mayor Bassani opened the hearing to the public. No public coming forward the public hearing was closed for this ordinance.

A motion was made by Mr. Morris and seconded by Mr. Gaechter.

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani Nays: None Absent: None Abstain: None

WANTAGE TOWNSHIP

ORDINANCE # 2019-02

ORDINANCE APPROPRIATING THE SUM OF \$36,150 FOR DEMOLITION OF 173 CLOVE ROAD

BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Wantage, County of Sussex, State of New Jersey as follows:

SECTION 1: The sum of Thirty-Six Thousand One Hundred Fifty Dollars (\$36,150.00) presently located in the General Capital Fund is hereby appropriated for Demolition of 173 Old Clove Road from the Reserve for Vehicle Maintenance and the Capital Improvement fund for the following:
Demolition of 173 Clove Road: \$36,150.00

SECTION 2: In connection with the amount authorized in Section 1 hereof, the Township makes the following determinations:

- 1) The purpose described in Section 1 hereof is not a Current Expense and is a purchase the Township of Wantage may lawfully make as a capital purchase.
- 2) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of said Local Bond law and according to the aggregate reasonable life thereof is five (5)

years or longer.

SECTION 3: All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance becomes effective immediately upon publication after adoption.

Resolution

Mayor Bassani stated a motion is in order to approve Resolution #28-2019 AUTHORIZE EXECUTION OF AGREEMENT WITH SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR CERTIFIED RECYCLING PROFESSIONAL TO CERTIFY THE 2018 ANNUAL RECYCLING TONNAGE REPORT.

A motion was made by Mr. Gaechter and seconded by Mayor Bassani.

Upon Roll Call:

Ayes: Gaechter, Bassani Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #28-2019

AUTHORIZE EXECUTION OF AGREEMENT WITH SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR CERTIFIED RECYCLING PROFESSIONAL TO CERTIFY THE 2018 ANNUAL RECYCLING TONNAGE REPORT

WHEREAS, Township of Wantage desires to enter into an agreement with the Sussex County Municipal Utilities Authority for a certified recycling professional to certify the 2018 annual recycling tonnage report;

WHEREAS, the award of the contract pursuant to N.J.S.A. section 13:1E-99.14 and pursuant to N.J.S.A. section 40A:11-5(2) is an exception to the bidding requirements as set forth in the "Local Public Contracts Law;"

WHEREAS, the fee for Sussex County Municipal Utilities Authority is \$250.00; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wantage, Sussex County, New Jersey that the Mayor and Municipal Clerk are authorized to execute an agreement for certified recycling professional with the Sussex Municipal Utilities Authority to certify the 2018 annual recycling tonnage report.

Mayor Bassani stated a motion is in order to approve Resolution #29-2019 AUTHROZING CONTRACT FOR DEMOLTION OF 173 CLOVE ROAD, WANTAGE.

A motion was made by Mr. Morris and seconded by Mr. Gaechter.

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #29-2019

RESOLUTION AUTHORIZING CONTRACT FOR DEMOLITION OF 173 CLOVE ROAD, WANTAGE

WHEREAS, the Township of Wantage received quotes for demolition of 173 Clove Road, Wantage on September 11, 2018 at 10:00 a.m.;

WHEREAS, only two quotes were received for the proposed demotion of 173 Clove Road, Wantage;

WHEREAS, Wantage Excavating Co., Inc. of Wantage was the lowest quote in the amount of \$31,410.00;

WHEREAS, Wantage Excavating Co., Inc. of Wantage also provided a price if asbestos is found on the property in the amount of \$4,740.00;

WHEREAS, the Qualified Purchasing Agent recommends award to Wantage Excavating Co., Inc., in the total amount of \$36,150.00 for the demolition and if needed asbestos removal;

WHEREAS, the Chief Financial Officer has provided a certification of funds based on the attached certification;

NOW, THEREFORE BE IT RESOLVED, that by the Township Committee of the Township of Wantage, County of Sussex that it hereby awards the contract for demolition of 173 Clove Road, Wantage, to Wantage Excavating Co., Inc., Wantage, New Jersey in the amount of \$36,150.00.

Approval of Minutes

Mayor Bassani stated a motion is in order to approve the minutes of the Mayor and Committee Organization Meeting on January 2, 2019 and Regular Meeting on January 2, 2019.

A motion was made by Mr. Gaechter and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani Nays: None Absent: None Abstain: None

OPEN PUBLIC SESSION

Mayor Bassani opened the meeting to the public.

Mr. Wisse indicated the Elks have a Casino Trip on March 23rd and May 19th is the salute to veterans at High Point Monument.

Gary Gruber of the High Point Midget Football advised he was at the meeting in December and working with Mrs. Millikin and Mr. Pellow. Based on Harold's cost estimate the field expansion would be about \$50,000. Mr. Gruber indicated the relocation of two

lights is about \$25,000. Mr. Gruber stated the Football League would like to have funding for the field expansion of \$50,000. This does not include the parking lot. Mr. Gruber is planning to get as much donated a possible through volunteers. Mayor Bassani stated the Township will exam about the use of going after Green Acre Fund. Mrs. Millikin indicated she has already reached out to Green Acres for funding of field work.

There being no other public this portion of the meeting was closed.

Mr. Gaechter asked if the Township Committee would like to discuss the RFPs for Prosecutor. Discussion ensued regarding setting up interviews for Prosecutor. Mrs. Millikin indicated the Township Committee should appoint the Prosecutor for tonight appointing one more month. Mayor Bassani explained the Committee went out for RFP for Prosecutor and discussing to interview those people has applied.

A motion was made by Mr. Gaechter to appoint Mr. Haggerty till March 1st as Prosecutor and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani Nays: None Absent: None Abstain: None

Mayor Bassani requested a Motion to adjourn made by Mr. Morris and seconded by Mr. Gaechter.

Upon Roll Call:

Ayes: Gaechter, Morris, Bassani Nays: None Absent: None Abstain: None

Meeting adjourned at 7:22 p.m.

Respectfully Submitted,

Debra Millikin, Municipal Clerk