

**AGENDA FOR THE ORGANIZATION MEETING OF
THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF WANTAGE,
HELD AT THE WANTAGE TOWNSHIP MUNICIPAL BUILDING AND VIRTUAL,
888 STATE HIGHWAY ROUTE 23, WANTAGE, N.J.,
AT 7:00 P.M. ON JANUARY 7, 2021**

1. CALL TO ORDER

Clerk will call the meeting to order.

2. OATH OF OFFICE

- a. Clerk will read the "Statement of Determination" of the Board of County Canvassers, for the Election held on November 3, 2020.
- b. Clerk will administer the Oath of Office to Committeeman-elect Jonathan Morris for a three-year term as Committee Member of the Township of Wantage.

3. ROLL CALL OF TOWNSHIP COMMITTEE MEMBERS FOR THE YEAR 2021

4. COMMITTEE APPOINTMENT: MAYOR FOR THE YEAR 2021

Clerk will open the floor for Committee nominations to the position of Mayor for 2021.

The newly selected Mayor for 2021 shall assume the Mayor's seat, at this time.

5. OPEN PUBLIC MEETINGS ACT COMPLIANCE

The Mayor will state, "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws of 1975, Chapter 231. It has been properly advertised and certified by the Clerk".

6. FLAG SALUTE

The Mayor will invite all persons present to participate in the Pledge of Allegiance to the United States Flag.

7. COMMITTEE APPOINTMENT: DEPUTY MAYOR FOR THE YEAR 2021

The Mayor will open the floor for Committee nominations to the position of Deputy Mayor for 2021.

8. BOARDS, COMMISSIONS, AND COMMITTEES

a. **LAND USE BOARD**

The Mayor shall announce appointments to the Land Use Board, as follows:

William Gaechter, Class I member, for a term running thru 12/31/21

(Class I member must be either the Mayor or a Mayor's Designee)

Joe Konopinski, Class II member, for a term running thru 12/31/21

Victoria Gill Class IV Member term running until 12/31/24

Chuck Meissner Class IV Member term running until 12/31/24

Justin Dudzinski Alternate Member #1 term running until 12/31/22

George Ungerzagt Alternate Member #2 term running until 12/31/2021

Joseph Greenaway Alternate Member #3 term running until 12/31/2022

The Mayor shall open the floor to the Committee, for the Class III appointment to the Land Use Board, for a one-year term running through 12/31/21. Committee members shall choose a Class III appointment from among themselves.

9. BOARDS, COMMISSIONS, AND COMMITTEES

b. **COMMITTEE APPOINTMENTS**

The Mayor shall make known nominations for appointment to the various boards, agencies and commissions of the Township, as follows:

BOARD OF HEALTH

Peter Lindsay Regular Member Expires 12/31/2025

RECREATION ADVISORY BOARD

Daryl Wuhrl Regular Member 3 Year Term Expires 12/31/2023
Warren Wisse Regular Member 3 Year Term Expires 12/31/2023
Susan Weiss Regular Member 2 Year Term Expires 12/31/2022
Gary Margiotta Regular Member 2 Year Term Expires 12/31/2022
Heather Hill Regular Member 1 Year Term Expires 12/31/2021
Alternate 1 2 Year Term Vacant Expires 12/31/2022
Alternate 2 1 Year Term Vacant Expires 12/31/2021

EMERGENCY MANAGEMENT COMMITTEE

Emergency Management Coordinator	Joseph Konopinski	thru 12/31/223
Deputy Coordinator #1	Thomas Madsen	thru 12/31/21
F.A.S., EMC member	Jeff Post	thru 12/31/21
F.A.S., EMC Alternate	Stan Gardener	thru 12/31/21
Damage Assessment	Joseph Butto	thru 12/31/21
Fire Chief, EMC member	Mark Snook	thru 12/31/21
Facilities, EMC Member	Amy Heater	thru 12/31/21
Communications, EMC Member	William Gebhard	thru 12/31/21
DPW Supt., EMC Member	Claude Wagner	thru 12/31/21
Sanitarian, EMC Member	James McDonald	thru 12/31/21
Finance/Resource Mgt., EMC Member	Ashley Wilson	thru 12/31/21
Resource Management	Charles Rokonsny	thru 12/31/21
Mayor, EMC Member	William Gaechter	thru 12/31/21
Public Information Officer	Michael Restel	thru 12/31/21
Evacuation	Leroy Little	thru 12/31/21
Operations, EMC Member	Joseph Konopinski	thru 12/31/21
Operations, EMC Member	Alex Rubin	thru 12/31/21
Media	New Jersey Herald	thru 12/31/21

- c. The Committee shall take action to confirm the Mayor's nominations, as shown above.

10. **PROFESSIONAL APPOINTMENTS**

a. The Mayor shall offer nominations for professional appointments of the Township in 2021, as follows:

Township Judge:	Glenn T. Gavan	thru 12/31/23
Township Attorney:	Glenn Kienz	thru 12/31/21
Township Bond Counsel:	Edward McManimon	thru 12/31/21
Township Auditor:	Thomas Ferry	thru 12/31/21
Township Prosecutor:	Jonathan McMeen	thru 12/31/21
Township Engineer:	Harold Pellow	thru 12/31/21
Public Defender:	Sheppard Kays	thru 12/31/21
Alternate Public Defender:	Michael Justice	thru 12/31/21

b. A motion is in order for the Committee to confirm the Mayor's nominations.

11. **MAYOR'S APPOINTMENTS**

a. At this time, The Mayor will present nominations for appointment to the various positions of Township Government for the year 2021, as follows:

Subdivision Approval Certification Officer:	Michael L Restel
Recycling Coordinator:	SCMUA
Assessment Search Officer:	Michael L Restel
Qualified Purchasing Agent:	Michael L Restel
Municipal Affordable Housing Liaison:	Michael L Restel
Public Agency Compliance Officer for Affirmative Action:	Michael L Restel
Municipal Chief Finance Officer: – 4 year apt thru 12/31/23	Ashley Wilson
PERS/PFRS Certifying Agent:	Ashley Wilson
Tax Search Officer:	Melissa Caton
Tax Collector- 4 Year apt thru 12/31/23	Melissa Caton
Principal Public Works Manager:	Claude Wagner
Animal Control Officer:	John Abate
Emergency 911 Coordinator:	Joseph Konopinski
Risk Management Consultant – Health Benefits:	Voza Agency
Risk Management Consultant – Statewide Insurance Fund:	Keith Mitchell, The Mitchell Agency

b. A motion is in order for the Committee to confirm the Mayor's nominations.

12. **OPEN SPACE ADVISORY COMMITTEE**

- a. At this time, The Mayor will present nominations for appointment of members to the 2021 Open Space Advisory Committee of Wantage Township:

Mr. Ronald Bassani, 6 Roberts Way
Ms. Victoria Gill, 47 Courtright Road
Mr. Justin Dudzinski, 804 Greenville Road
Ms. Allison Orsi, 41 Lowe Road
Ms. Kathleen Gorman, 53 Fernwood Road
Ms. Ellen Smith 13 Spring Hollow Road

- b. A motion is in order for the Committee to confirm the Mayor's nominations.

13. **RECOGNITION OF LINE OFFICERS**

2021 Line Officers

Wantage Fire Department

Mark Snook	Department Chief
Justin Vandergroef	Deputy Chief - Beemerville
Leo Kinney JR.	Deputy Chief - Colesville
Hunter Space	Captain – Beemerville
Mike Ferrarella	Captain - Colesville
Will Vallone	1 st Lieutenant-Beemerville
Todd Tarrant	1 st Lieutenant - Colesville
John Buskiewicz	2 nd Lieutenant – Beemerville
James Courtright Jr.	2 nd Lieutenant - Colesville
Joe Marrocco	Fire Police Captain
Ben Langevin	Fire Police Lieutenant
Joe Vallone	Fire Police Lieutenant

Wantage Township First Aid Squad

Captain: Stephanie Reinbott
1st Lieutenant: Lauren Osborn
2nd Lieutenant:
Training Officer: Patrick Hanson
President: Jeffrey Post
Vice President: Stan Gardner
Secretary: Marion Porrino
Treasurer: Trudy Congdon
Engineer: William DeBoer

14. **APPROVAL OF CONSENT AGENDA**

- a. The Mayor will request that the Committee REVIEW THE CONSENT AGENDA. If any member of the Committee wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall be so made, at this time.

CONSENT AGENDA FOR THE ORGANIZATION MEETING OF THE MAYOR & COMMITTEE OF THE TOWNSHIP OF WANTAGE HELD AT 7:00 P.M. ON JANUARY 7, 2021

ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

I. **PROFESSIONAL SERVICES RESOLUTIONS**

Resolution #1-2021 A motion is in order for the Committee to pass A PROFESSIONAL SERVICES resolution for various professional services.

II. TEMPORARY BUDGET

Resolution #2-2021 A motion is in order to adopt the 2021 local temporary budget for the Township of Wantage, as per the attached resolution.

III. RATES OF INTEREST

Resolution #3-2021 A motion is in order to establish the rate of interest to be charged for non-payment of taxes and utilities, on or after the date when they would become delinquent, as per the attached resolution.

IV. OVERPAYMENT/UNDERPAYMENT OF TAXES

Resolution #4-2021 A motion is in order to authorize the Tax Collector to cancel of record any overpayment or underpayment of taxes and utilities in the amount of \$10.00 or less for the calendar year 2021, in accordance with the provisions of N.J.S.A 40A: 5-17.1.

V. CASH MANAGEMENT PLAN

Resolution #5-2021 A motion is in order to adopt the Cash Management Plan of the Township of Wantage for 2021.

VI. OFFICIAL DEPOSITORIES

Resolution #6-2021 A motion is in order to designate banks as the Official Depositories for Township funds in 2021.

VII. MEETING DATES

Resolution #7-2021 A motion is in order to establish the regular meeting nights of the Mayor and Committee for calendar year 2021, as per the attached resolution.

VIII. OPEN PUBLIC MEETINGS ACT COMPLIANCE

Resolution #8-2021 A motion is in order to approve a resolution of compliance with the Provisions of the Open Public Meetings Act for 2021, as per the attached text of resolution.

IX. OFFICIAL SIGNATORIES

Resolution #9-2021 A motion is in order to adopt a resolution establishing the Mayor and/or Deputy Mayor, Administrator Municipal Clerk, and Township Chief Finance Officer as the authorized individuals for withdrawal of funds from Township Depositories.

X. OFFICIAL NEWSPAPERS

Resolution #10-2021 A motion is in order to designate the New Jersey Herald, the New Jersey Sunday Herald, or the Newark Star Ledger as official newspapers of the Township of Wantage for the year 2021.

XI. DEFENSE AGAINST TAX APPEALS

Resolution #11-2021 A motion is in order to authorize the Township Attorney and the Township Tax Assessor to defend the Township of Wantage against all tax appeals filed during calendar year 2021.

XII. ESTABLISHING LEGAL HOLIDAYS

Resolution #12-2021 A motion is in order to establish the Legal Holidays to be observed within the Township of Wantage for calendar year 2021.

XIII. ACCEPTING INSURANCE BONDS

Resolution #13-2021 A motion is in order to approve the Insurance Bonds for various municipal officials and the Blanket Bond covering all Bondable officials for calendar year 2021.

XIV. AUTHORIZING PURCHASING AUTHORITY OF THE ADMINISTRATOR CLERK

Resolution #14-2021 A motion is in order authorizing the Administrator Clerk, as the Qualified Purchasing Agent, to have discretionary spending authority of up to \$17,500 on any given purchase or project during calendar year 2021, with any proposed expenditure above this amount being brought to the governing body for authorization prior to the issuance of a purchase order.

XV. AUTHORIZING THE TREASURER TO PAY BILLS BETWEEN MEETINGS

Resolution #15-2021 A motion is in order authorizing the Treasurer to pay bills involving statutory requirements and contractual obligations, as of their due dates, rather than waiting until the next available regularly scheduled meeting.

15. MAYOR'S STATEMENT

The Mayor will address the Committee and the public with remarks concerning priorities and goals for the Township of Wantage in 2021.

16. COMMITTEE COMMENTS

The Mayor will invite each member of the Committee to offer remarks concerning 2021 Committee goals and priorities.

17. **OPEN PUBLIC SESSION**

The Mayor will open the meeting to the public, for any questions or comments involving the good and welfare of the community.

18. **ADJOURNMENT**

A motion is in order to adjourn the Organization meeting and commence the First Regular Meeting of the Year.